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# Overview and work methods

- The configuration tool
- Explanation of the icons
- Cogwheels
- A few setup rules

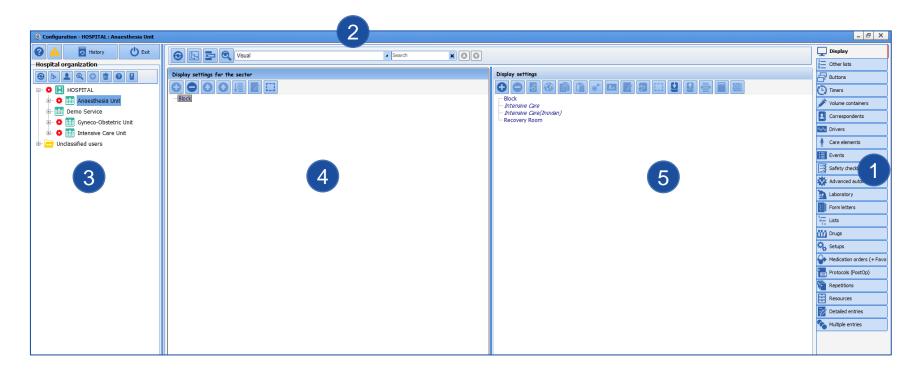


The configuration tool



# The configuration tool

The configuration tool is divided into **five panes**:



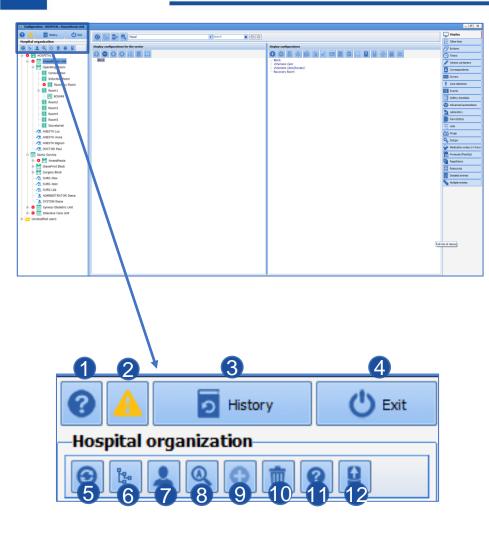
# The configuration tool

- 1 Far-right pane: Access to the various setup tabs
- 2 Drop-down menu: Specify the type of setup to be made
- 3 Far-left pane: Select where to apply the current setup in the tree structure

#### **Middle panes**:

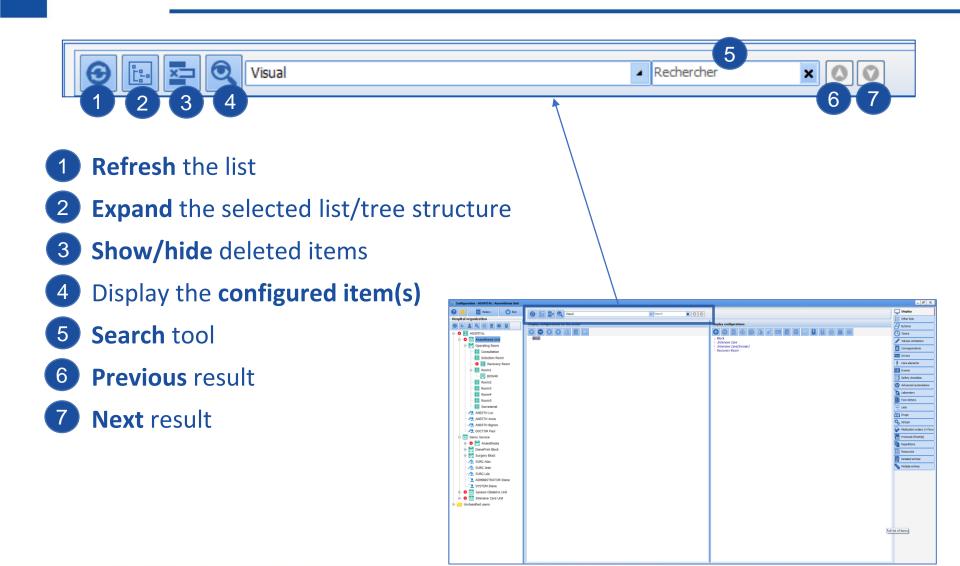
- 4 Left: Items copied to the area selected in
- 6 Right: Exhaustive list of all the items available in the software





- 1 HELP
- 2 Data field management
- 3 Change history
- Exit the configuration tool
- **5** Refresh the tree structure
- 6 Expand the entire tree structure
- **7** Hide users
- 8 Open the tree structure search window
- 9 Create a new configuration
- 10 Delete the selected configuration
- 11 Icon legend
- 12 Export the tree to a file

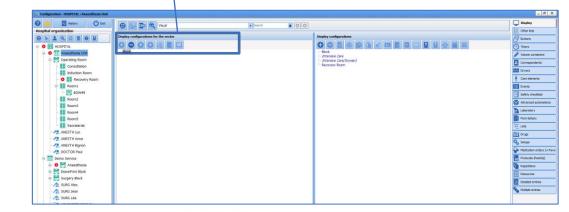








- Add an item to the area
- 2 Delete the selected item from the area
- 3 Move up the item in the list
- 4 Move down the item in the list
- 5 Sort the list alphabetically
- 6 Edit the item for this area
- **Deselect** the items

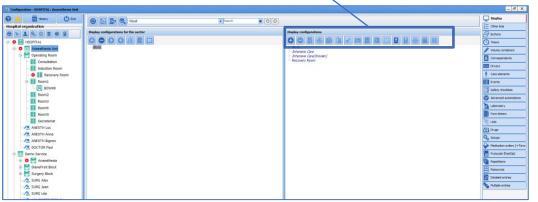




## Explanation of the icons

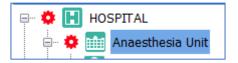
- 1 Create an item
- Delete the selected item
- 3 Restore the selected deleted item
- 4 Edit the external identifier (Do not use!)
- 5 Copy
- 6 Paste
- Switch the item to a selector
- Rename the selected item
- 9 Edit the selected item
- 10 Move the selected item to the right-hand column
- 11 Deselect the selected items
- 12 Import a configuration
- 13 Export the configuration
- 14 Features for form letters











Cogwheels are used to isolate an area, room or computer and assign a specific configuration to it.



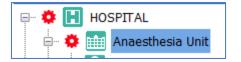
Too many cogwheels will make it difficult to maintain the configuration.

#### Cogwheels are applied per setup tab.

As a result, <u>a single configuration</u> can be applied to <u>various areas</u>.

The right-hand pane is the same for everyone ('the available shop'). The left-hand pane determines what is visible in each area ('the shop window').



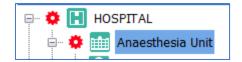


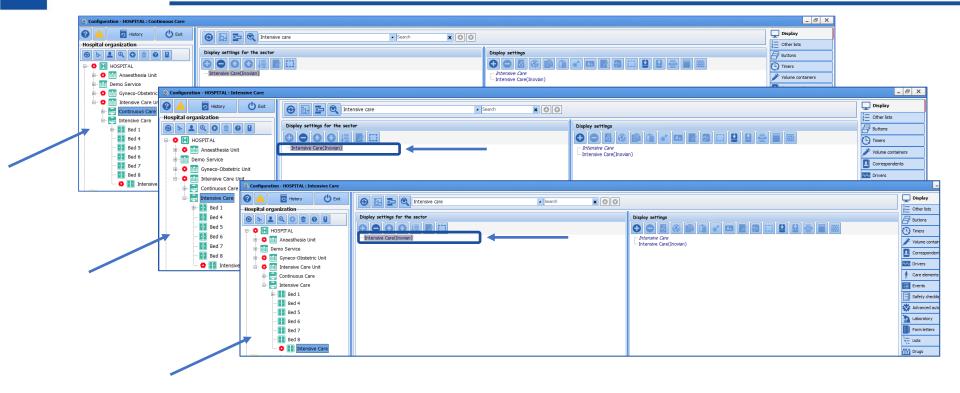


### Example 1: **Display** tab

The Anaesthesia and ICU units each have a cogwheel. This allows them to have at least one different configuration item each.





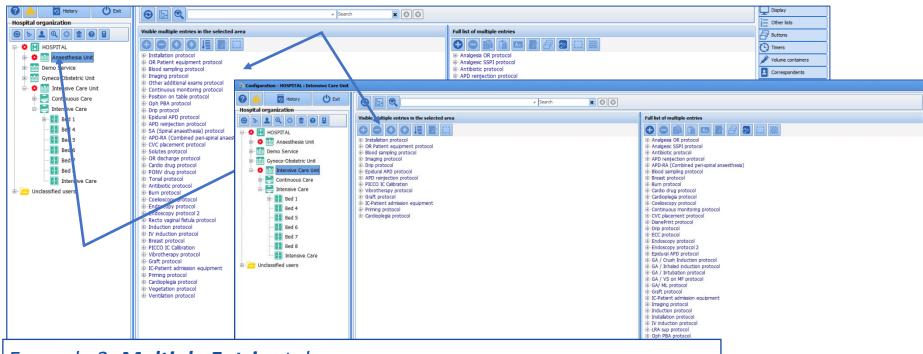


The display configuration associated with the cogwheel next to the **ICU unit** is used for the both the <u>ICU</u> and the <u>post-operative ICU</u>.

However, the CCU has its own cogwheel and therefore its own display configuration.







Example 2: Multiple Entries tab

As areas/units do not have the same needs, cogwheels allow each one to use the multiple entries it needs.

- → Right-hand pane: entries available to the entire facility
- → Left-hand pane: entries specific to each unit





#### **Creating a cogwheel**

- ☐ Right-click the desired location
- ☐ Create a new configuration
- ☐ Accept the confirmation request
- ☐ AGREE TO RETRIEVE A COPY OF THE FIRST CONFIGURATION FOUND

Note: Applying a cogwheel to the computer you are working on lets you 'isolate' it so that you can test settings without affecting the other users.



Settings are defined in the right middle pane.
 The left middle pane displays what is copied to the selected area.

Deleting an item does not completely erase it from the database. This allows
past records to be viewed (a deleted item can be restored if necessary).
 EXCEPTIONS: safety checklists and form letters.

• You must rename an item before deleting it (e.g. zzz/Old...).



You can then reuse the name.



 Settings other than display settings can be defined while the module is being used. This is because the display settings will be applied to all other users by the last person who saves them.

Working on a copy allows you to start over.
 For the display > Right-click: past version history

• Tip: Create a **common base configuration**, duplicate it and work on each iteration. Do this as late as possible.



 Double click an item in the left-hand pane to select it in the right-hand pane (makes searching easier).

• Click the magnifying glass to make the right-hand and left-hand lists the same (the left-hand list will be duplicated).

Type a word in the search engine to see the number of times it occurs and display it.

Click the arrows on the right or press F3 to go from one occurrence to the next.

#### **Primary/mirror computers**

- Primary computer: located in a patient's room
- Mirror computer: all other computers with access to DIANE but not dedicated to a patient.

Setup can be configured from both primary and mirror computers.

Once finished: select **DIANE MANAGER/REBOOT DIANE** on the **primary computer** to apply the last configuration set.

# Tabs: presentation and setup

- Events
- Buttons
- Timers
- Lists
- Drugs
- Detailed Entries
- Component setups
- Multiple Entries
- Laboratory
- Medication Order (+ Favourites)
- Volume containers
- Other lists
- Setups

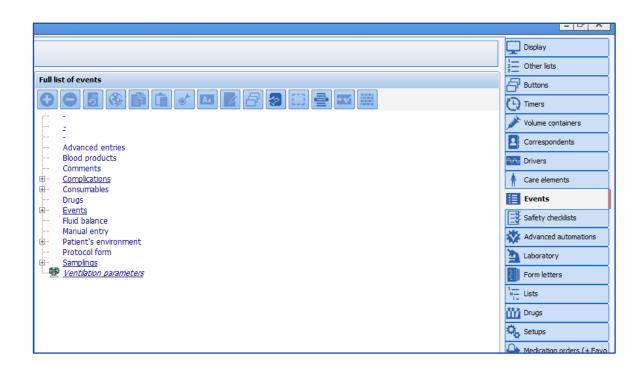




#### The titles of the main parts are not editable

The display order can be changed in the left-hand site.

- Complications
- Consumables
- Patient environment
- Events
- Samples





#### **Creating/adding an item**

- ☐ Select the part under which the new event is to be placed
- ☐ Click **②**
- ☐ Enter the item's name
- ☐ Select an **icon** and a **particular behaviour** (optional)
- ☐ Copy it into the desired area



#### **Event behaviour management**

1 Prohibits the entry of a timer end event if the time start event has not been entered.

Example: in order to extubate a patient who has arrived intubated or deflate a pre-hospital tourniquet.

- Prevents making duplicate entries by mistake.
  Example: death
- 3 Used for the obstetrics module.
- 4 Automatically opens a **free comment window** that will be associated with the entered item. *Example: traceability purposes*.







• Access to all buttons created in the software



- Buttons are created directly from the items in the various configuration tabs:
  - Drugs
  - Events
  - Form letters
  - Medication orders (+ Favourites)
  - Protocols (Post-op)
  - Multiple Entries
  - Detailed Entries

### **Creating a button**

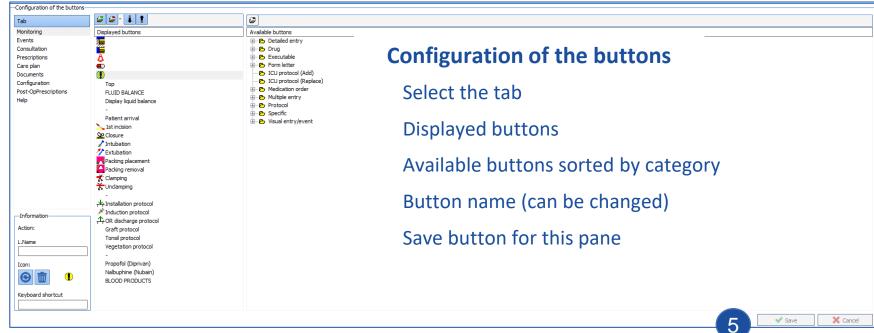
- ☐ Select the desired item
- ☐ Click the ☐ icor



#### Setting up a button

#### **DISPLAY** configuration > **Configuration** tab





You must save again by clicking the general configuration save button (floppy disk icon)





## Timers tab



### Timers tab

Items that can be associated with times are located in the **Event** tab:

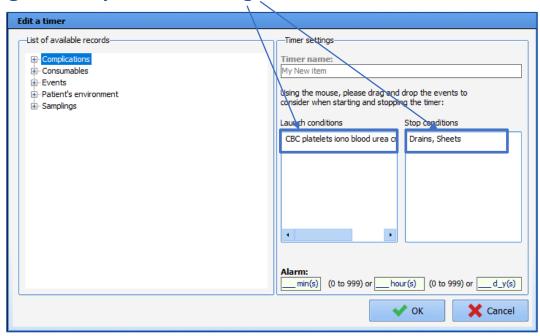
- Complications
- Consumables
- Patient Environments
- Events
- Samples



### Timers tab

### **Creating a timer**

- ☐ Click •
- □ Name the timer
- ☐ Select the **start and end item(s)**
- ☐ Then **drag and drop** into the designated areas.

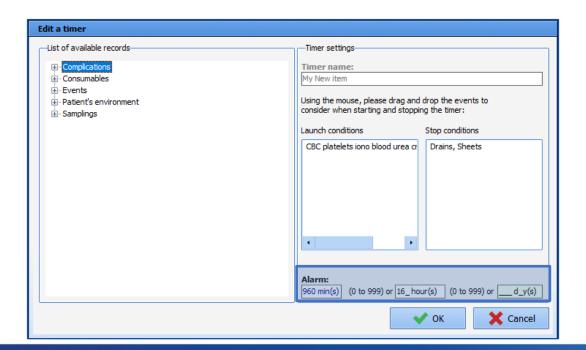




### Timers tab

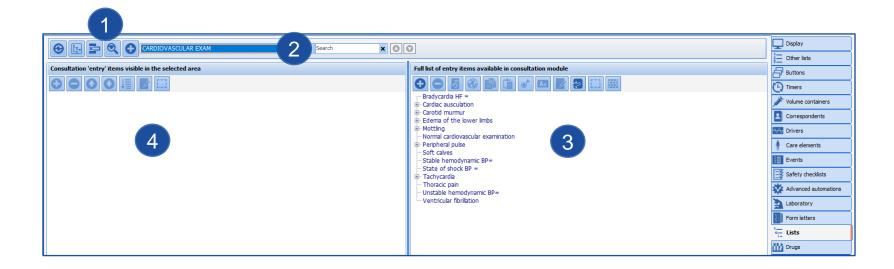
A timer can be started and stopped by multiple items.

A **visual alarm** can be created by entering a duration at the bottom.



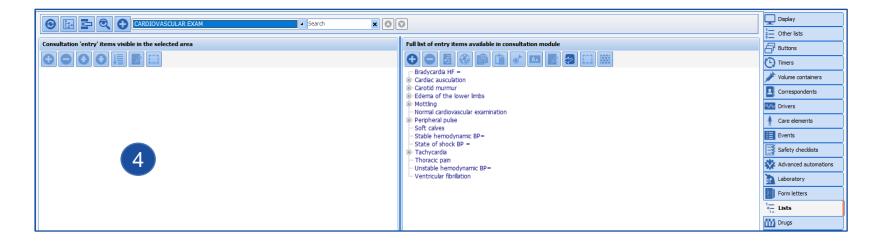






- 1 Create a new list by clicking → List name = reference root name
- 2 Drop-down menu gives access to all pre-existing lists
- 3 Items in the list selected in 2
  Add and remove items by clicking the buttons
  Before adding an item, be sure to select its location first



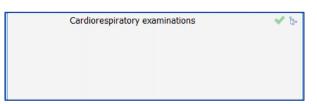


- 4 All items in the list copied to the area
  - Use **O** to rearrange their display order:
    - Move up the selected item in the display order
    - Move down the selected item in the display order
    - Sort the list alphabetically



Lists are used in 'entry fields with reference list' components. A list is

assigned when setting up the component:



Consultation

CARDIORESP EXAMS

1 These lists are always 'consultation' lists.

The Root is the name of the list:

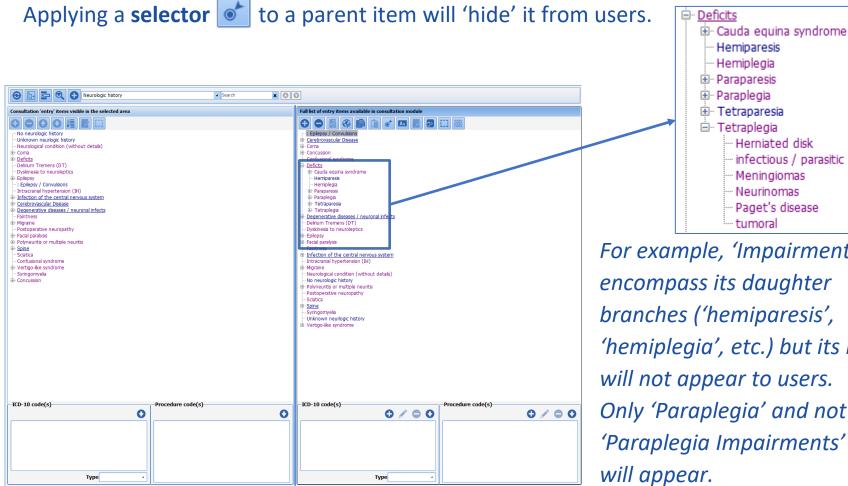
It can be found in the top drop-down menu of the **LISTS** tab (the parent component is given in brackets)

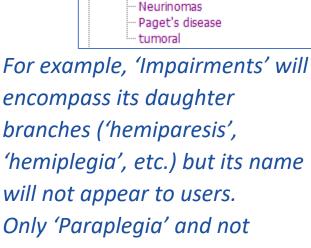
Column 2 general list

Column 2 reference root









⊕ Cauda equina syndrome

--- Herniated disk

Meningiomas

··· infectious / parasitic

Hemiparesis · Hemiplegia ⊕ Paraparesis ⊕ Paraplegia

- Tetraplegia



### The three main parts:

- Fluid balance (blood loss, diuresis, etc.)
- Drugs (used in the OT)

Sometimes used in the ICU (bolus, feeding, etc.)

Blood products (RBC, platelets, etc.)

Only labile blood products are used in the ICU (blood derivatives are in the drug formulary).

### The following are possible for each category:

- create new items
- create new dosages or concentrations

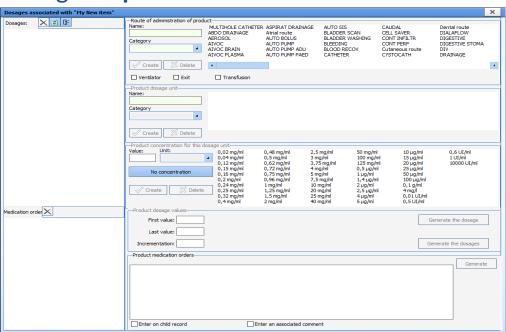


### **Colour legend:**

- No configured dosages and no configured medication orders
- At least one configured dosage and no configured medication orders

### **Creating a new item**

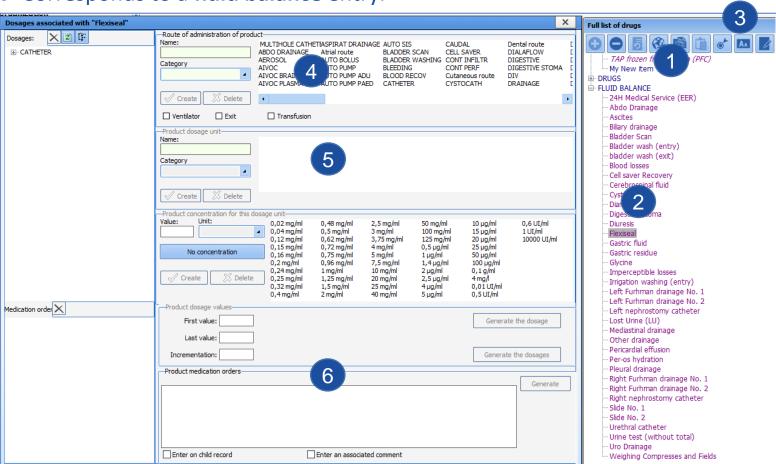
- ☐ Select the **category** under which the item to be created will appear
- ☐ Click ☐
- ☐ Open the drug **setup window**:



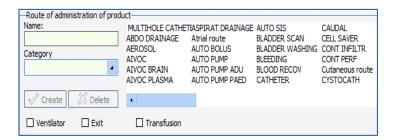


#### Example: Creating Flexi-Seal flushing

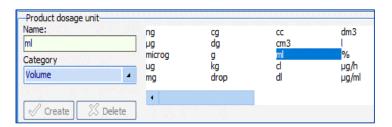
→ Corresponds to a **fluid balance** entry.



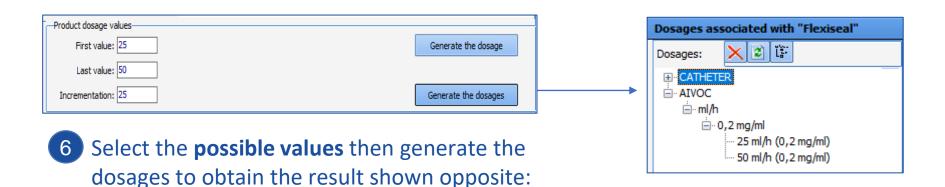




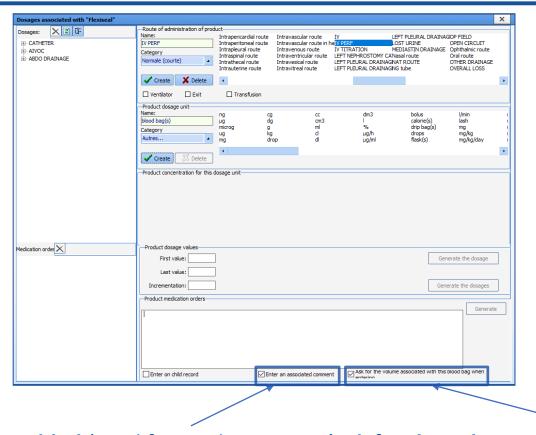
4 Route of administration or name
Select from the list on the right or create a new one



5 Select the unit







A **comment may be added** (used for tracking blood bags)

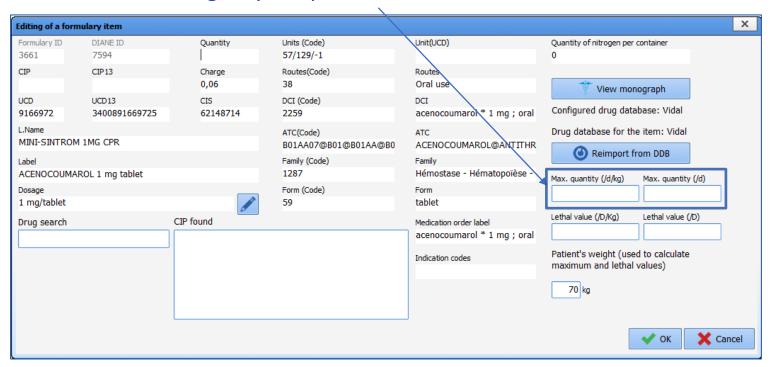
'Ask for the volume associated with this blood bag when entering': a window will automatically open after confirming



### Open the facility's drug formulary by clicking



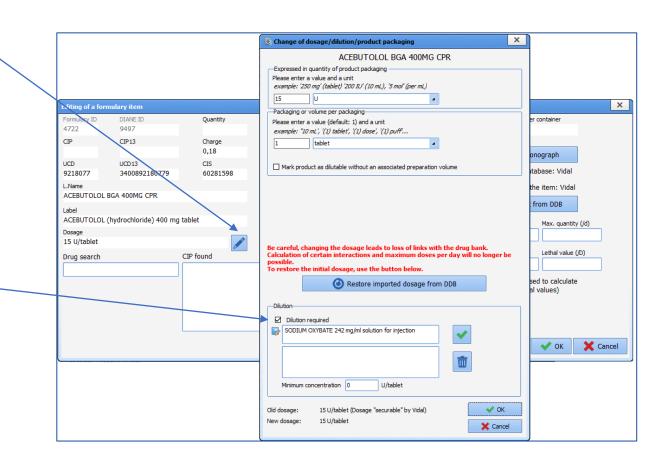
#### The lethal dose of a drug may be specified





Click the drug's pencil icon to edit the drug's packaging type/dosage. MAKE SURE that the information is accurate, otherwise medication order will be invalid and irretrievable.

If you mark a dilution as mandatory, you can enter the diluent(s) that will be suggested for medication orders.

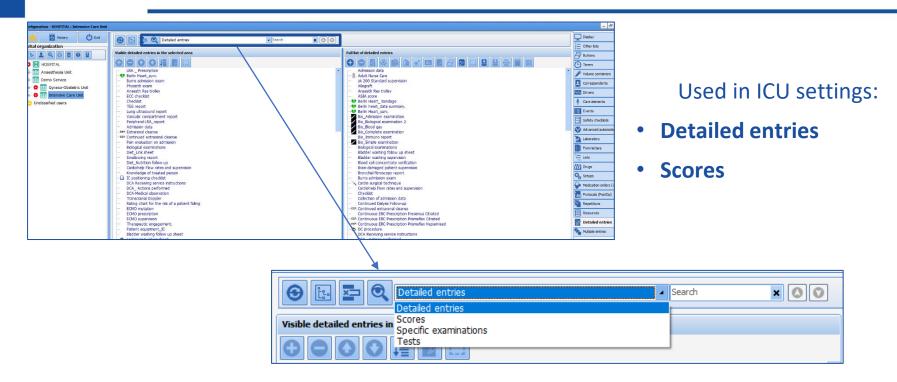




## **Detailed Entries tab**



### **Detailed Entries tab**



Once a detailed entry is in use, it can no longer be edited

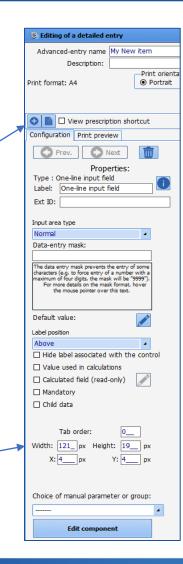
**Duplicate** it and work on the **copy**.

Note: If you edit a detailed entry and information has been retrieved from elsewhere in the record, you must edit this information everywhere (examples: form letters, eye, etc.).

### **Detailed Entries tab**

### **Creating a detailed entry**

- Click
- Name the detailed entry
- Create the form using the components shown
- Position each component by dragging and dropping it
- To adjust the size and position of the components, use:
  - the mouse
  - or enter the Width/Height or X/Y

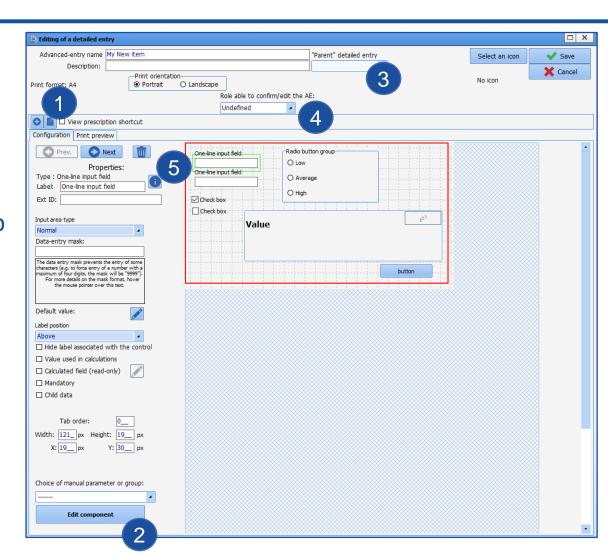




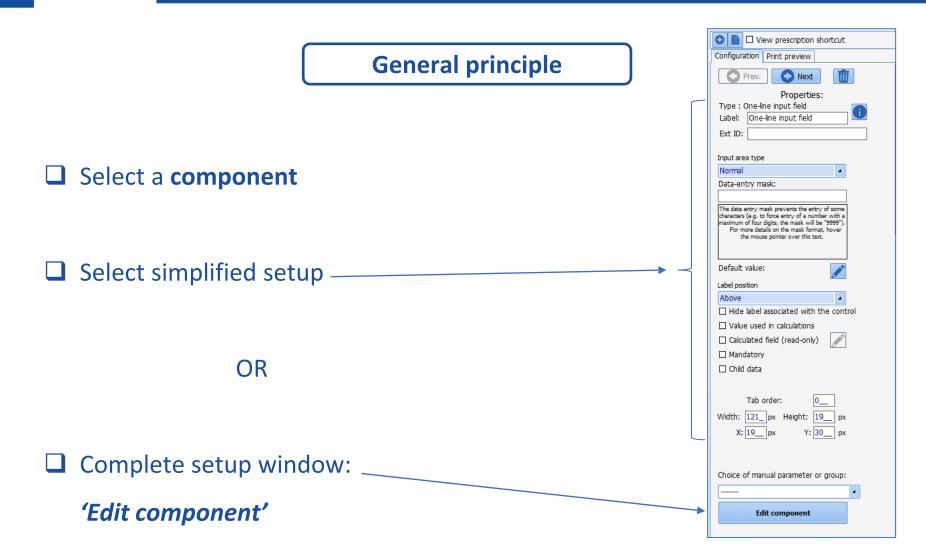
### Detailed Entries tab > Detailed Entries

### Example of an detailed entry:

- Add a component
- 2 Edit the component: setup window
- Insert an existing detailed entry
- 4 Editing restrictions according to **function**
- **Tooltip** on mouseover of the component









*Name*: Name of the component

Name position: Position of the

name relative to the component

Input help text: Used to tell users

the type of expected data



CUSTOM (One-line input field)	
Parameter description	Parameter value
Positioning / Display	
Horizontal position in pixel	19
Vertical position in pixel	30
Width in pixels	121
Height in pixels	19
Tab order	0
Name	
Name	One-line input field
Location of the title	Above
Title font size	8
Content display options	
Title font color	0
Colour when a value is entered	16777215
Colour when component is empty	16777215
Component background colour	16777215
Font size	8
Input help text	
Suffix (for example "kg")	
Related data options	
Mandatory field	No
Input area type	Normal
Input mask	
Maximum value (integer, 0=disabled)	0
Minimum value (integer, 0=disabled)	0
Displays "0" to fill the maximum number of digits. (decimal	oi No
Maximum number of digits before the decimal point	7
Maximum number of digits after the decimal point	2



#### Input box type:

Related data options	
Mandatory field	No
Input area type	Normal
Input mask	

- Normal: text can be entered without any formatting constraints.
- Integer (default value of 0): only integers may be entered.
- **Decimal (default value of 0):** only decimal numbers may be entered.
- **Date:** only dates may be entered.
- **First name:** only the first character automatically changes to Uppercase.

Example: bow => Bow

Last name: all characters automatically change to UPPERCASE.

Example: Bow => BOW

• Future date: forces the entry to a date later than the current date.



#### Input box type (cont'd)

Date of birth: forces the entry to a date prior to the current date.



- Past Date: used to enter a date prior to the current date.
- Not completed: used to enter text without any formatting constraints (like Normal).
- Integer (default value of 1): only integers (e.g. 60) may be entered.
- **Decimal (default value of -1):** only decimal numbers (e.g. 7.5) may be entered.
- Day, month and time: used to enter a short date (day and month) and time.
- Hour: Minute: used to entered a time (hour and minutes).
- IP address: used to enter an IP address.
- Email address: used to enter a valid email address.
- Date and time: used to enter a date (day, month and year)
   and time (hour and minutes)



Input box type (cont'd)

Special cases of numbers (integers and decimals)

A minimum value and/or maximum value may be set.

If an invalid value is entered, the system will prevent the user from going any further

These bounds must be **integers**.

CUSTOM (One-line input field)	
Parameter description	Parameter value
Positioning / Display	
Horizontal position in pixel	105
Vertical position in pixel	30
Width in pixels	120
Height in pixels	19
Tab order	7
Name	
Name	Birth date
Location of the title	Above
Title font size	8
Content display options	
Title font color	0
Colour when a value is entered	16777215
Colour when component is empty	16777215
Component background colour	16777215
Font size	8
Input help text	
Suffix (for example "kg")	
Related data options	
Mandatory field	No
Input area type	Normal
Input mask	
Maximum value (integer, 0=disabled)	0
Minimum value (integer, 0=disabled)	0
Displays "0" to fill the maximum number of digits. (decima	al or No
Maximum number of digits before the decimal point	7
Maximum number of digits after the decimal point	2



#### Input box type (cont'd)

Displays 0's to fill in the maximum number of digits:

Adds 0's to fill in the maximum number of digits before the decimal point.

Example: 001.02

Maximum number of digits before the decimal point:

Used if the aforementioned setting is enabled.

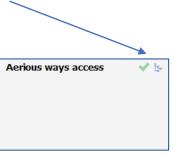
Maximum number of digits after the decimal point

CUSTOM (One-line input field)	
Parameter description	Parameter value
Positioning / Display	
Horizontal position in pixel	105
Vertical position in pixel	30
Width in pixels	120
Height in pixels	19
Tab order	7
Name	
Name	Birth date
Location of the title	Above
Title font size	8
Content display options	
Title font color	0
Colour when a value is entered	16777215
Colour when component is empty	16777215
Component background colour	16777215
Font size	8
Input help text	
Suffix (for example "kg")	
Related data options	
Mandatory field	No
Input area type	Normal
Input mask	
Maximum value (integer, 0=disabled)	0
Minimum value (integer, 0=disabled)	0
Displays "0" to fill the maximum number of digits. (decima	al o No
Maximum number of digits before the decimal point	7
Maximum number of digits after the decimal point	2



#### NTR input value:

Corresponds to both the value that will be given in the list of fields to complete AND the value enabling quick entry on some components



© CUSTOM15504_ (Input field with reference list (AX))		
Parameter description	Parameter value	
Positioning / Display		
Horizontal position in pixel	66	
Vertical position in pixel	150	
Width in pixels	250	
Height in pixels	150	
Tab order	6	
Number of columns	3	
Visible column titles	No	
Name		
Name	Aerious ways access	
Title font size	10	
Title in bold	Yes	
Content display options		
Title font color	0	
Colour when a value is entered	16309708	
Colour when component is empty	16053493	
Component background colour	16053493	
Font size	9	
Help hover text		
Related data options		
Mandatory field	No	
Field importance level	Normal item	
History enabled	Yes	
"NTR" entry value	1:77056	
Recovery level	Level 1(e.g. past history)	
Data type	Normal	
Search options		
Autocomplete	Yes	
Number of characters before automatic search	3	
Extend search to ICD 10 catalog	Disabled	
First characters to consider when searching the ICD10 cata		



### Input mask:

No longer used because it creates usage issues.

→ Use suffixes or input help text instead

#### Data type:

Must always remain on 'Normal'.

Tu,	
Edt_CPA_AdressePatient (One-line input field (A	X))
Parameter description	Parameter value
Positioning / Display	
Visible	Yes
Parent tab	Administrative
Horizontal position in pixel	346
Vertical position in pixel	35
Width in pixels	300
Height in pixels	22
Tab order	29
Parent component name (deployable container)	
Name	
Name	Address
Location of the title	Above
Title font size	9
Content display options	
Title font color	0
Colour when a value is entered	16182498
Colour when component is empty	16777215
Component background colour	16777215
Font size	9
Input help text	
Suffix (for example "kg")	
Related data options	
Write access to field	Write access
Input area type	Normal
Input mask	
Maximum value (integer, U=disabled)	0
Minimum value (integer, 0=disabled)	0
Displays "0" to fill the maximum number of digits. (decimal o	No
Maximum number of digits before the decimal point	7
Maximum number of digits after the decimal point	2
Field importance level	Normal item
History enabled	No
"NTR" entry value	
Recovery level	Never resumed
Data type	Normal

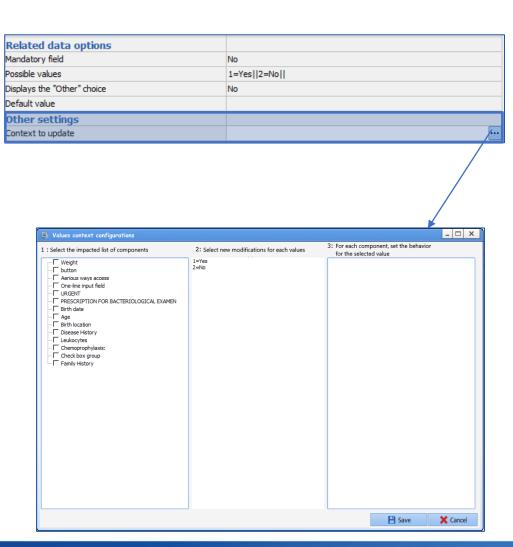


#### **Context to update:**

Other components can be made to appear/disappear depending on the answers given.

#### Applies to:

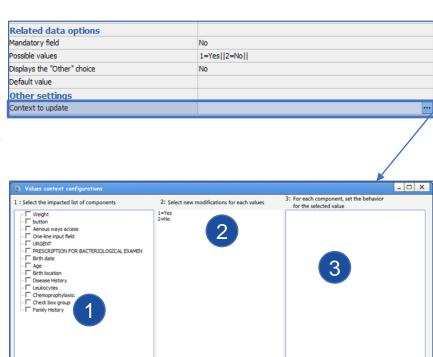
- checkboxes
- drop-down menus
- radio button groups
- within detailed entries





#### Context to update (cont'd)

- ☐ Click the button at the end of the row.
- ☐ In the list 1 , select the **affected components** (i.e. those that will appear depending on the data entered on the desired component)
- All the components selected in 1 then appear in the area 3
- ☐ Select the components that should appear and deselect those that should not be visible
- ☐ Repeat the last two actions for each possible choice.





X Cancel

☐ Save

#### Command to execute when launching help:

Aerious ways access

A help launch button can be set up

Examples: Orphanet on the Medical History

component, internal protocols or recommendation

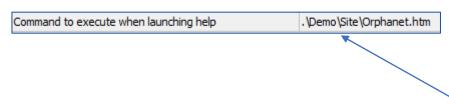
for antibiotic prophylaxis published on SFAR's

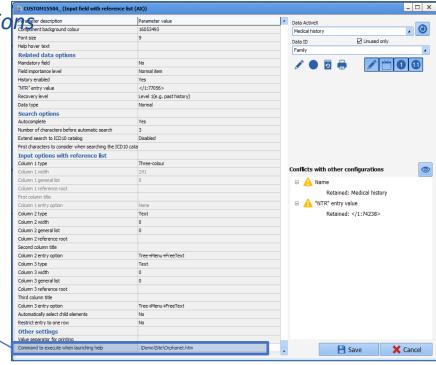
website

website

☐ Enter the desired URL directly

in the row.







## Available components for detailed entries

Label

Check box

Drop-down menu

Multi-line input field

One-line input field

Radio button group

Border/Frame

Input field with reference list (AX)

#### Button

Button (AX)

Check box group

Subscore

Predefined values button

DIANE data

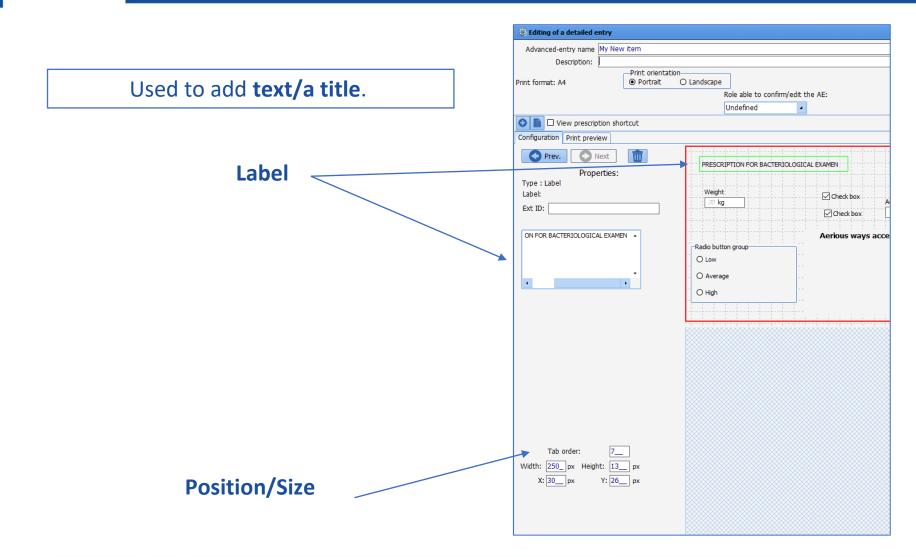
Subscore (integrated display)

Event entry via button

Display patient records as text



## Label [DiaAxLibel]



## Checkbox [DiaCheckBox]

### Used to **confirm information**.

- Name
- ☐ Checkbox can be ticked by default

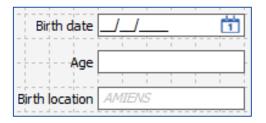
Parameter description	Parameter value
Positioning / Display	
Horizontal position in pixel	240
Vertical position in pixel	80
Width in pixels	97
Height in pixels	17
Tab order	7
Name	
Name	URGENT
Title font size	0
Content display options	
Title font color	0
Colour when a value is entered	16309708
Colour when component is empty	16053493
Component background colour	16053493
Font size	8
Other settings	
Context to update	

Editing of a detailed entry		
Advanced-entry name My New item		
Description:		
Print orie Print format: A4  Print orie		
	Role able to c Undefined	onfirm/edit the AE:
<b>○ I</b> View prescription shortcut		
Configuration Print preview		
Prev. Next  Properties: Type: Check box	PRESCRIPTION FOR BA	CTERIOLOGICAL EXAMEN
Label: URGENT	Weight	□ URGENT
Ext ID:	70 kg	Aerious  ☑ Check box
	1	Creek Box
		Aerious ways access
	Radio button group  O Low	
	O Average	
	O High	
	O High	
		<del></del>
Default value: Unticked		
☐ Value used in calculations		
☐ Calculated field (read-only)		
☐ Child data		
Tab order: 4		
Width: 97px Height: 17px		
X: 240_ px Y: 80_ px		
Edit component		

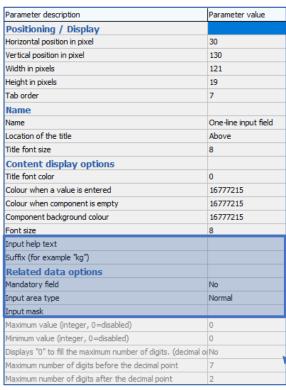


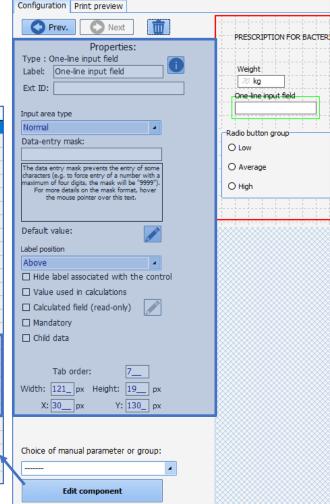
## One-line input field [DiaAxEdit]

# Used to enter **free text**. Short text



- Name
- ☐ Input help text
- Suffix
- ☐ Input box type



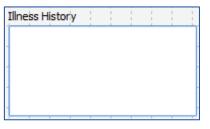




## Multi-line input field [DiaAxMemo]

Used to enter **free text**. This text can be **several lines long.** 

- Name
- ☐ Input help text
- Suffix
- ☐ Input box type



## Drop-down menu [DiaAxComboBox]

Several choices, but only one answer allowed. Properties: Type: Drop-down menu Weight Label: Leukocytes 70 kg  $\square$  List of possible choices: X or 1 = ... Ext ID: One-line input field List of possible choices: A default value may be set 1=Low 2=Average 3=High Aerious ways acces Leukocytes N=Neg Location of the title Above Title font size Content display options Title font color Leukocytes Colour when a value is entered 16309708 Default value: Colour when component is empty 16777215 Average Component background colour 16777215 Label position Above ☐ Hide label associated with the control Title font color according to the value □ Value used in calculations. Related data options ☐ Calculated field (read-only) Mandatory field 1=Low||2=Average||3=High||N=Neg||y=++|| ■ Mandatory Possible values ☐ Child data Type of drop-down list Normal (restricted to list) Saves the list locally or retrieves it from the database Tab order: 11\_ Other settings Context to update Width: 145\_ px Height: 21\_\_ px X: 30\_\_ px Y: 290\_ px ☐ Separator between possible values → = X=1<sup>st</sup> choice | | Y=2<sup>nd</sup> choice | | etc. ■ Save the list locally or retrieve it from the database: **Yes** Edit component



(always for display)

## Radio button group [DiaAxRadioGoup]

Configuration | Print preview Several choices, but **only one answer allowed.** Prev. Next Access to the 'Other' choice is possible PRESCRIPTION FOR BACTERIOL Properties: Type: Radio button group This **choice** opens up a free-text field located opposite. Weight Label: Chemoprophylaxis: 70 kg Ext ID: One-line input field List of possible choices: Display 'Other' choice 1=Yes 2=No Aerious ways access List of possible choices: X or 1 = ... Default value Column orientation (Vertical=V or Horizontal=H) Horizontal Number of columns 2 M Horizontal display Leukocytes Name ☐ View the "Other" choice Name Chemoprophylaxis: Default value: Title font size 8 Chemoprophylaxis: O No Content display options Title font color 0 Colour when a value is entered 16309708 ☐ Hide label associated with the control Colour when component is empty 16053493 □ Value used in calculations Component background colour 16053493 ☐ Calculated field (read-only) button 8 Font size ■ Mandatory Related data options ☐ Child data Mandatory field Possible values 1=Yes||2=No|| Tab order: 12 Displays the "Other" choice Width: 147\_ px Height: 36\_\_ px Default value X: 30\_\_ px Y: 324\_ px Other settings Context to update Orientation and number of columns Separator between possible values → Edit component



X=1<sup>st</sup> choice | | Y=2<sup>nd</sup> choice | | etc.

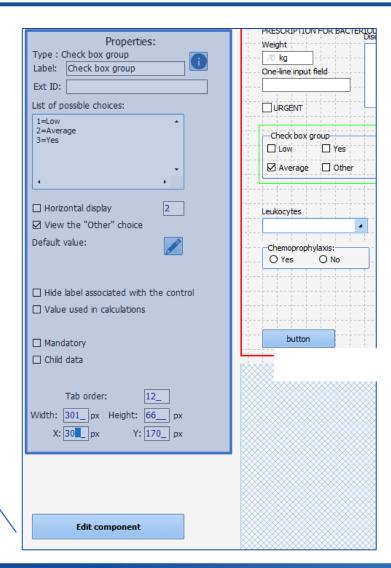
## Checkbox group [DiaCheckGroup]

Several choices, with several answers allowed.

- ☐ Display 'Other' choice
- ☐ A default value may be set

Parameter description	Parameter value
Positioning / Display	
Horizontal position in pixel	30
Vertical position in pixel	170
Width in pixels	301
Height in pixels	66
Tab order	12
Column orientation (Vertical=V or Horizontal=H)	Vertical
Number of columns	2
name	
Name	Check box group
Title font size	8
Content display options	
Title font color	0
Colour when a value is entered	16309708
Colour when component is empty	16053493
Component background colour	16053493
Font size	8
Related data options	
Mandatory field	No
Possible values	1=Low  2=Average  3=Yes
Displays the "Other" choice	Yes
Other settings	
Value separator for printing	

- ☐ Orientation and number of columns
- Possible values  $\rightarrow$  ALTGR +  $\begin{bmatrix} 1 \\ 1 \end{bmatrix}$  = X=1<sup>st</sup> choice | Y=2<sup>nd</sup> choice | etc.





#### DiaListMemo [DiaAxListMemo]

Input field with reference list.

Calls a list (the root)

managed in the **Lists** tab.



- ☐ Number of columns (at least two)
- ☐ Visibility of the subcolumn titles
- Name of the subcolumn titles



DO NOT EDIT the first column (tri-coloured and set at 15)

Parameter description	Parameter value
Positioning / Display	
Horizontal position in pixel	25
Vertical position in pixel	270
Width in pixels	250
Height in pixels	100
Tab order	13
Number of columns	3
Visible column titles	Yes
Name	
Name	Family History
Title font size	10
Title in bold	Yes
Content display options	
Title font color	0
Colour when a value is entered	16309708
Colour when component is empty	16053493
Component background colour	16053493
Font size	8
Help hover text	
Related data options	
Mandatory field	No
Field importance level	Normal item
History enabled	Yes
"NTR" entry value	
Recovery level	Never resumed
Data type	Normal
Search options	
Autocomplete	Yes
Number of characters before automatic search	3
Extend search to ICD 10 catalog	Disabled
First characters to consider when searching the ICD10	) cata
Input options with reference list	
Column 1 type	Three-colour
Column 1 width	15
Column 1 general list	0
Column 1 reference root	
First column title	
Column 1 entry option	None
Column 2 type	Text



#### DiaListMemo [DiaAxListMemo]

Input field with reference list.

Calls a list (the root)

managed in the **Lists** tab.

- NTR value (value of the green tick)
- Autocomplete
- Number of characters before automatic search
- Width of the columns
- ☐ Call list (reference root)
- 🖵 Tree + menu + free text 🖫

Tree: appears when is clicked

**Menu**: a right-click makes the menu appear

Free text: writing allowed

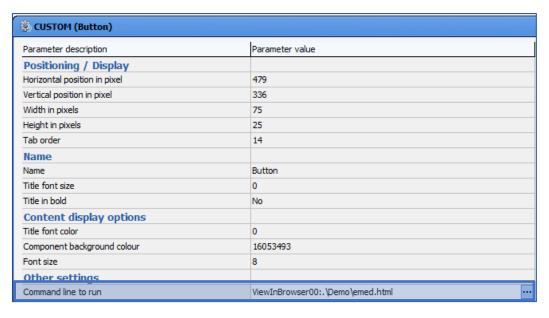
Parameter description	Parameter value		
Component background colour	16053493		
Font size	8		
Help hover text			
Related data options			
Mandatory field	No		
Field importance level	Normal item		
History enabled	Yes		
"NTR" entry value	1:111093		
Recovery level	Never resumed		
Data type	Normal		
Search options			
Autocomplete	Yes		
Number of characters before automatic search	3		
Extend search to ICD 10 catalog	Disabled		
First characters to consider when searching the ICD 1	0 cata		
Input options with reference list			
Column 1 type	Three-colour		
Column 1 width	15		
Column 1 general list	0		
Column 1 reference root			
First column title			
Column 1 entry option	None		
Column 2 type	Text		
Column 2 width	150		
Column 2 general list	Consultation		
Column 2 reference root	RELAIS2		
Second column title	Pathology		
Column 2 entry option	Tree+Menu+FreeText		
Column 3 type	Text		
Column 3 width	76		
Column 3 general list	0		
Column 3 reference root			
Third column title	Relation		
Column 3 entry option	Tree+Menu+FreeText		
Automatically select child elements	No		
Restrict entry to one row	No		
Other settings			
Value separator for printing			
Command to execute when launching help			

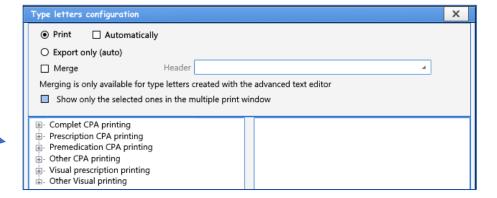


#### Button

#### Used to:

- printing form letters
- access or websites or the intranet
- ☐ Command line to run:
- For URL links/resources:copy the link/path on the last row
- For the **form letters**: click the row, then and drag and drop the letter(s) into the right-hand column





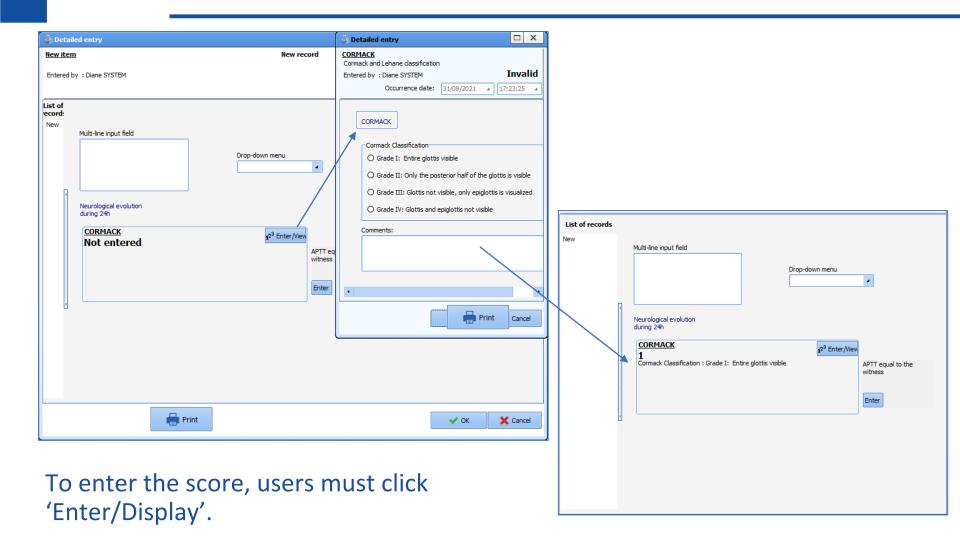


## Subscore

☐ Select the score to add

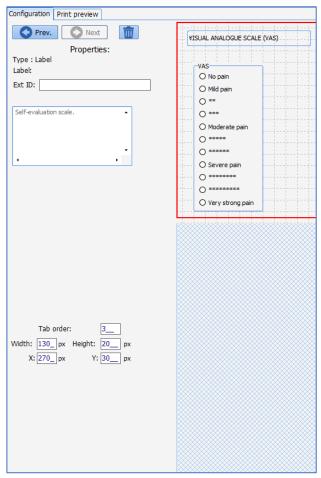
Prev. Next	PRESCRIPTION FOR BACTERIOLOGICAL EXAMEN  Illness History Birth date/	<u>.</u>
Properties: Type: Subscore	Weight	븍-
Label: EVA	20 kg	
	One-line input field Birth location AMIENS	Ť
Ext ID:		
	URGENT	
	—Check box group— Aerious ways access	<b>✓</b> î
	☐ Average ☐ Other	
Score selection:		
EVA	Family History 💉 😘 Leukocytes	
	Pathology Relation	
	Chemoprophylaxis: O Yes O No	
	O les O No	
	123	
	Value	
	VISUAL ANALOGUE SCALE (VAS)	- 1
	Self-evaluation scale.	n
	<del>                                      </del>	
		×××
Tab order: 14_		888

#### Subscore

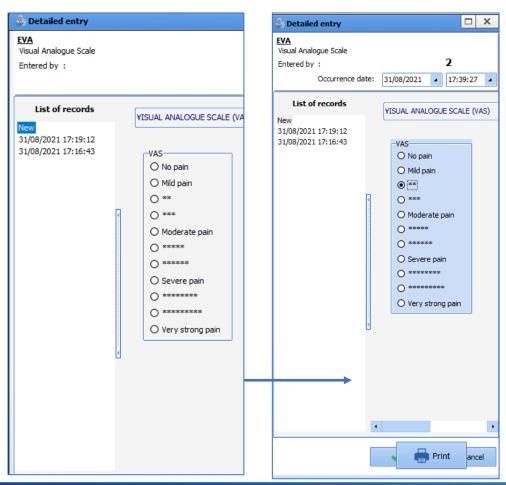


## Subscore (integrated display)

# In configuration mode: same setup



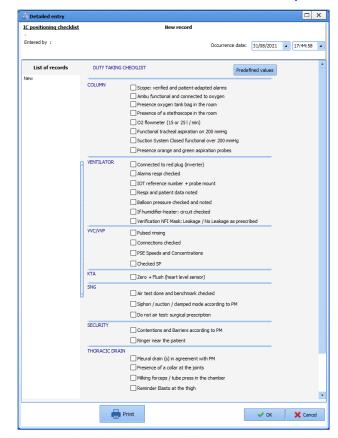
## During **use**: the score can be entered directly in the detailed entry

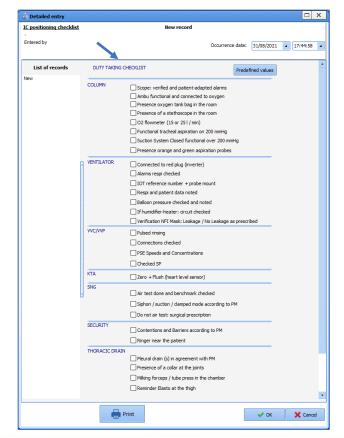


#### Predefined values button

# This button allows values to be entered with a single click: checkbox, drop-down menu, radio button group, checkbox group, single/multi-line input fields, etc.

#### Example:



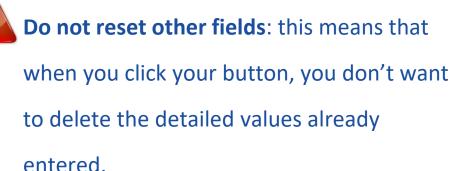


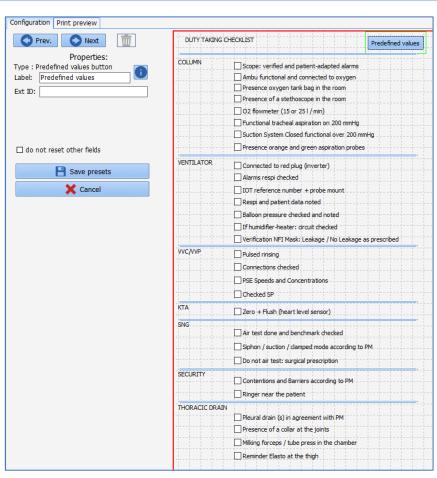


#### Predefined values button

#### Going about it

- Create your various fields
- Create your button
- ☐ Edit the component
- ☐ Enter the desired presets
- Save







#### DIANE data

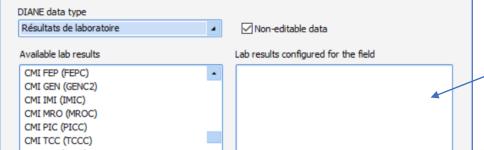
Used for **displaying data from a patient record** (laboratory results, vital signs or data entered in the record).



The displayed value is the last one entered in the record. There is no way to know when this value was entered; it could be anywhere from 2 hours to 72 hours old.



DIANE data type  Données du dossier	Record data link	ed to the AX/I	D	
Data ActiveX	pair		Configuration of DIANE data field	×
Data ID		ble settings ata window)	DIANE data type  Paramètres physiologiques  Wital signs  Homocyst - Homocysteine (cardiovascular disease)  HPI - Hypotension Prediction Index)  HR - Heart rate  HR Impedance Cardiography - Heart rate from cardiography impedance  Hr(ecg) - Heart rate from ECG	•

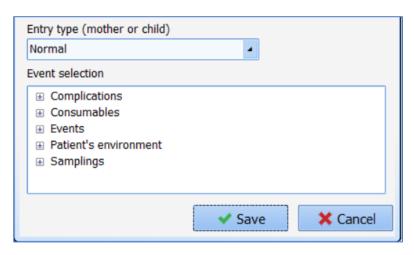


Drag and drop lab results



#### Entering an event via a button

Equivalent to an **event entry button** (like shortcuts).



Entry type: ALWAYS **NORMAL** 

Linked to the Event Type tab:

**Complications** 

Consumables

**Patient Environments** 

**Events** 

Samples

Example: Enter the urine cytology event from the 'dipstick' detailed entry



URINARY STRIP

Leukocytes

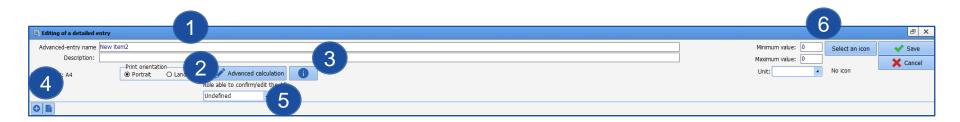
Proteins (g/l)

Blood (BLO)

Density (SG)

Cetonic corpse

Glucose (mmol/l)

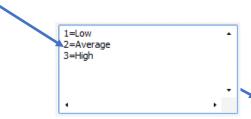


- 1 Area for entering the description of the detailed entry
- 2 Access to the calculation setup (only for score-type detailed entries)
- 3 Access to the score **legend area** setup (example: if the result =  $0 \rightarrow display$  'No pain')
- 4 Add a new component and access the list of available components
- 5 Field for defining which functions are allowed to confirm or edit detailed entries (only one function at a time)
- 6 Minimum/maximum score value and the unit. An icon can also be assigned to



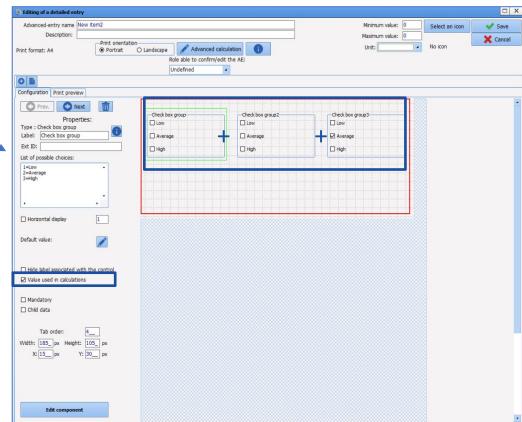
Simple score: the detailed entry adds up each value entered for each component

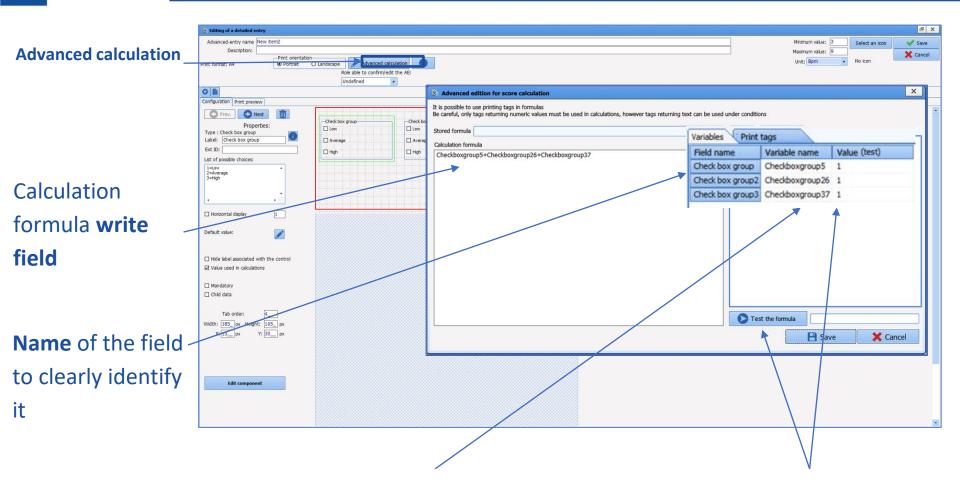
Values used for the calculation



Min. value = 3 (by adding the three components, the minimum value will be 3)

The maximum value when adding up will be 15





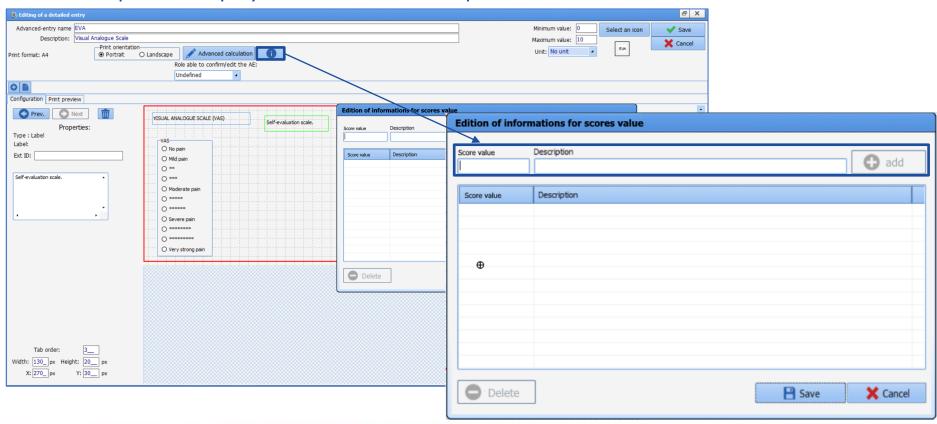
Variable name and ability to rename the variable to write the formula

The formula can be **tested** by entering test values



#### A **description** can be added to a **score value**:

- ☐ Click the 'Edit score value information'
- ☐ 'No pain' is displayed when the score equals '0'





✓ OK

X Cancel

Example of a detailed entry and its display □ × Detailed entry in the care plan New record Visual Analogue Scale Entered by : Diane SYSTEM Occurrence date: 01/09/2021 🔺 10:27:31 🗸 List of records VISUAL ANALOGUE SCALE (VAS) Self-evaluation scale. Care plan Monitorina Events Consultation Prescriptions No pain Monitoring Care plan Timers ECMO Therap. O Mild pain 0 \*\* **™EVA** +1 EVA O Moderate pain O \*\*\*\*\* O \*\*\*\*\* O Severe pain



O \*\*\*\*\*\*\*
O Very strong pain

Print

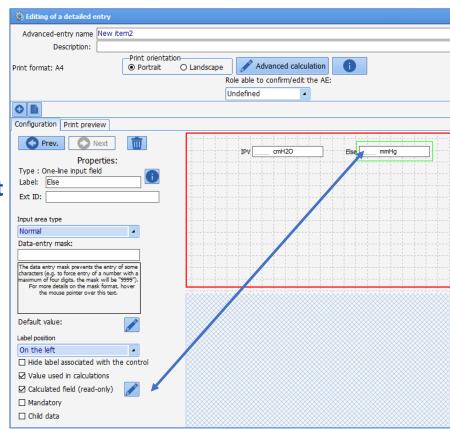
#### Detailed Entries tab – Calculated field

Example: We want to know the value of the intravesical pressure in mmHg. The value given by the measurement tool gives the result in cmH2O.

Two simple entry fields must be created:

- One to indicate the result obtained by the measurement tool
- The other to display the value of the result following the calculation
  - → this field will be a calculated field (read-only)

Calculated fields are available in all types of detailed entry.





## Detailed Entries tab – Calculated field

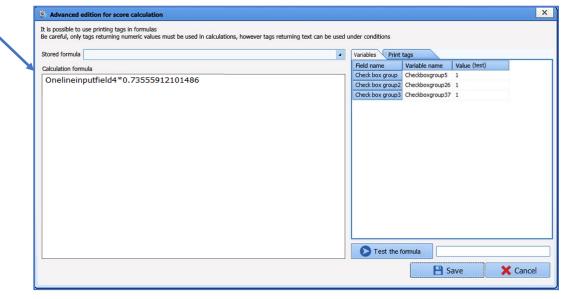
- ☐ Click the Calculated Field button
- ☐ The same setup window as for the advanced calculation opens Given that 1 cmH2O = 0.73555912101486 mmHg

The advanced calculation will

be:

the value entered in the IP simple entry field multiplied by 0.73555912101486

Or: IP1 × 0.73555912101486



#### **Detailed Entries tab**

Remember to set the **tab** when you

finish creating the entry

This will make it easier for users to
enter data with a keyboard.

The tab order also affects **how data is displayed** in the **care plan** and **form letters** 

The **Print preview** tab allows you to see the final product.





#### **Prerequisites**

- Used to pool together various items in the same entry
- The necessary items (events, consumables, drugs, etc.) have to be created beforehand

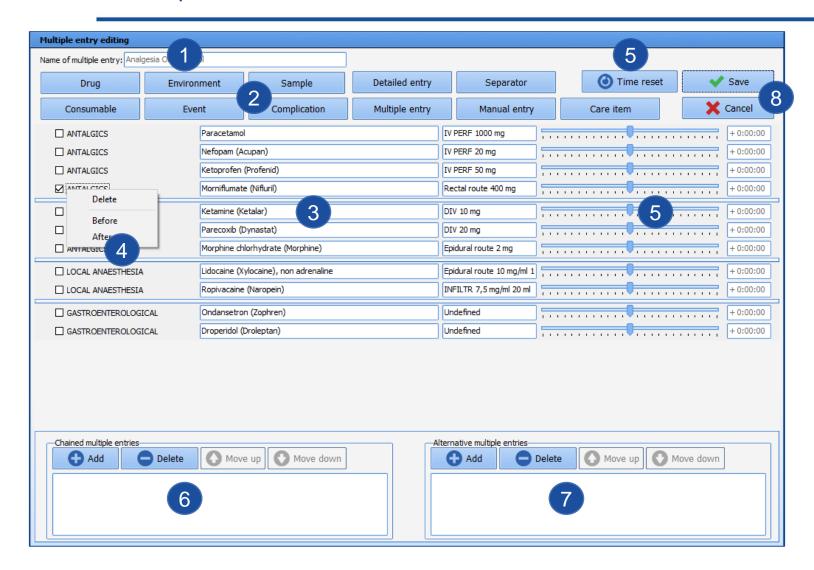
These items must be the same as those configured in the care plan
display so that the care plan is completed as each multiple entry is
made.



#### Creating a new multiple entry

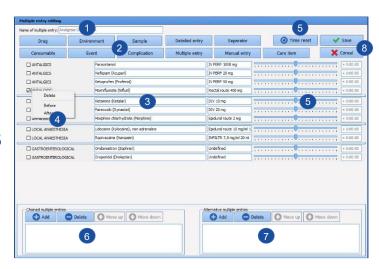
- ☐ Click ☐
- ☐ Enter the multiple entry's **name**
- ☐ Create the multiple entry
- ☐ Copy it into the desired area





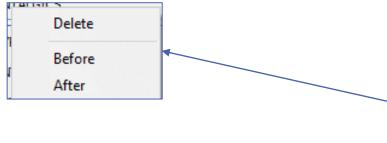


- 1 Name of the Multiple Entry
- 2 Buttons for accessing the available items
- 3 Items used
- 4 Right-click menu: **delete** or **position** the row
- 5 Time offset management
- 6 Management of linked multiple entries
- Management of alternative multiple entries
- 8 Save/Cancel

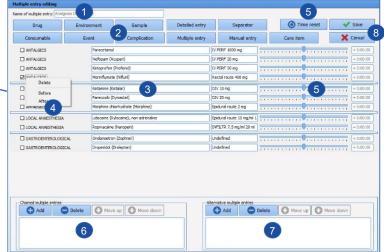




- 4 Right-click menu options:
  - **Delete** the row
  - **Position** the row (by moving it up or down)



When you hover the mouse over the end of the row, you can grab the row by clicking the part that turns green and move it by drag and drop.

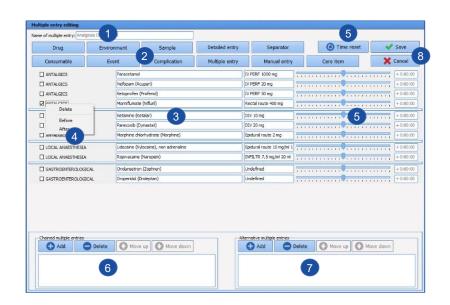




5 Time offset management:

Move the sliders to increase or decrease the time offset in relation to the opening of the multiple entry.

The **Time reset** button resets the sliders.





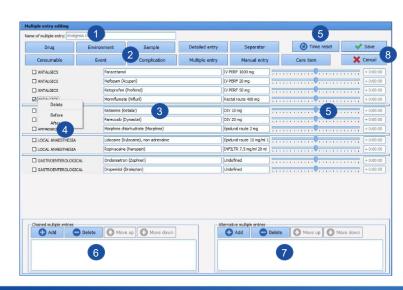
6 Management of linked multiple entries:

These multiple entries are suggested to be able to **continue** entry. Click the **Add** button to see the complete list of multiple entries available in the application.

Example: The 'Tour Patient' multiple entry can be linked with the 'Tour Respi' multiple entry.

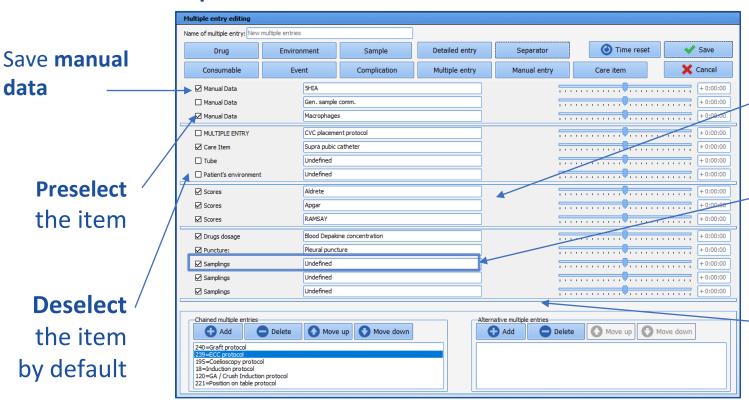
7 Management of alternative multiple entries:

The multiple entries are suggested as a replacement of the one that it open. Example: the 'Prevention' multiple entry might be needed instead of the 'Tour Patient' multiple entry.





#### **Available options:**



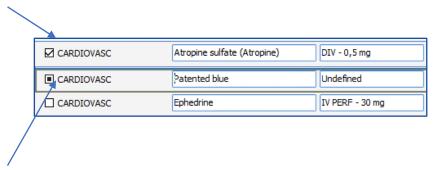
Confirm a

detailed
entry/score (will
open when the
multiple entry is
saved)

Prepare
a partialentry
(unspecified)

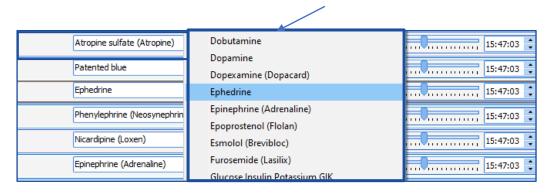
Insert separators

A checkbox with a value or detailed entry (during configuration) will be **automatically ticked for users.** 



A checkbox with 'unspecified' (during configuration) will be 'pre-filled' for users and then become ticked when a value is specified.

Multiple entries are generally associated with buttons for easier entry.



Make sure to make the button visible in the display settings.

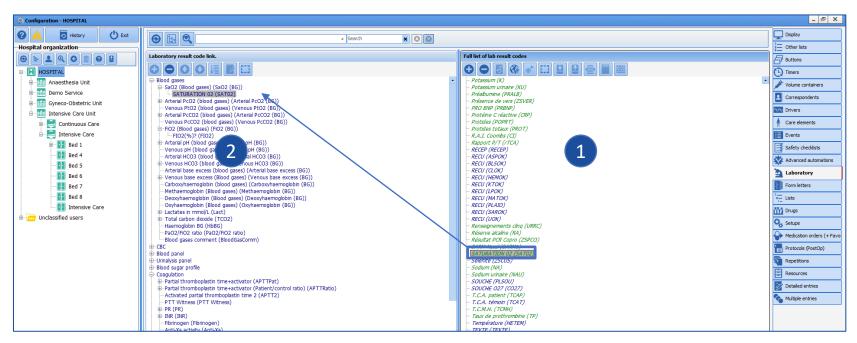


## Laboratory tab



#### Laboratory tab

Mapping is used to associate result codes sent by the laboratory with the analysis type (required if the lab runs DIANE).



Lab codes change from blue to **green when dragged and dropped into their category.**Example: SATURATION O2 (SATO2) (right-hand pane) to be mapped in the 'Blood gases' category (left-hand pane).



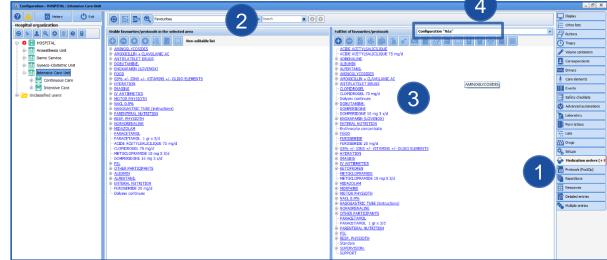


#### **Creating/editing a favourite**

- 1 Medication Order (+ Favourites) tab > 2 Favourites drop-down menu
- 3 To edit a favourite, select it and edit the item

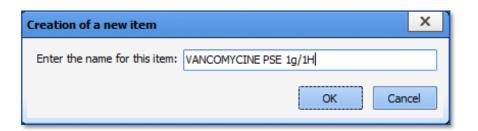


4 Select ICU configuration





**Name** the favourite: Specify the name, dosage and route of administration



**Select** the favourite and copy it to the desired area by clicking

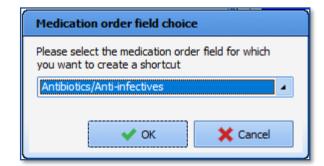


Select the favourite and **edit it** by clicking

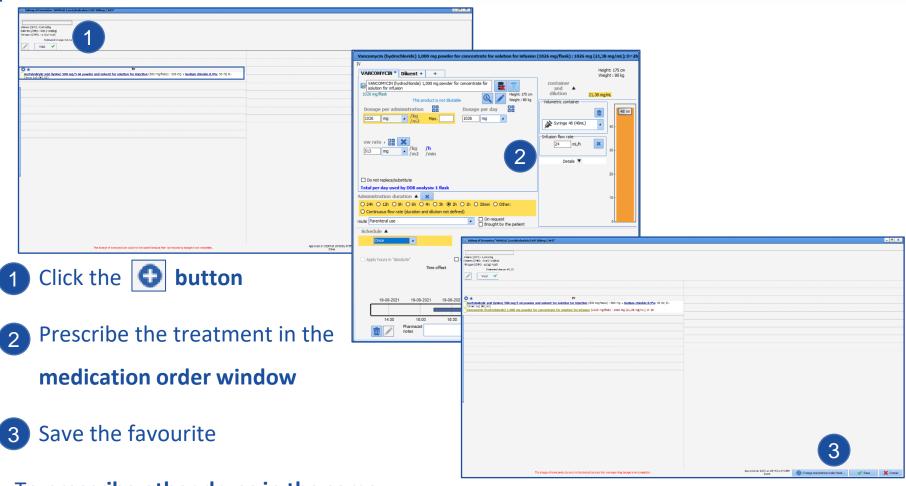


VANCOMYCINE PSE 1a/11

**Medication order field** where the favourite will be available via the | \ button







To prescribe other drugs in the same

category (if they are associated with the same treatment): repeat steps 1 and 2



**Time offset checkbox**. Used to add a delay between administration and the time of issue of a medication order.

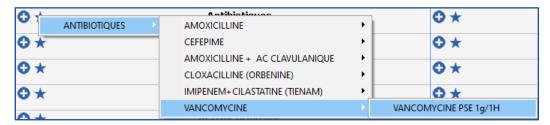
For example, if a time offset of 1 hour is selected, the display in the care plan will systematically begin 1 hour after the time a medication order is issued by a doctor.

→ In other words, a medication order issued at 12:00 pm will appear in the care plan at 1:00 pm.





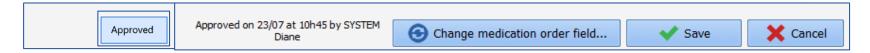
• In order to be used, favourites must be **made available** (according to the cogwheels in the middle).



Favourites result from

medical discussions to ensure the same common base of treatments is used.

Medication order favourites must be confirmed by a key user who has confirmation permission ('Approve' button).



If a favourite contains multiple treatments of several different categories, a
protocol must be created.



### **Creating/editing a protocol**

1 Medication Order (+ Favourites) tab > 2 Protocol drop-down menu

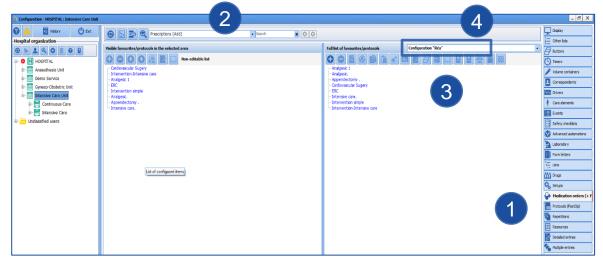
(add or replace)

3 To edit a protocol, select it and edit the item



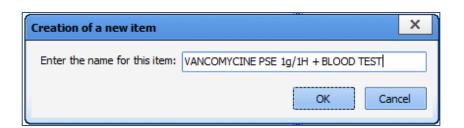
- To create one, click 💽







Name the protocol



Select the protocol and copy it to the desired area by clicking

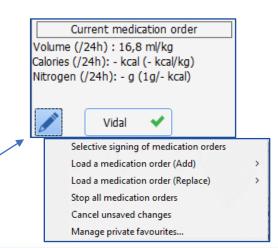


VANCOMYCINE PSE 1g/1H + BILAN SANGUIN

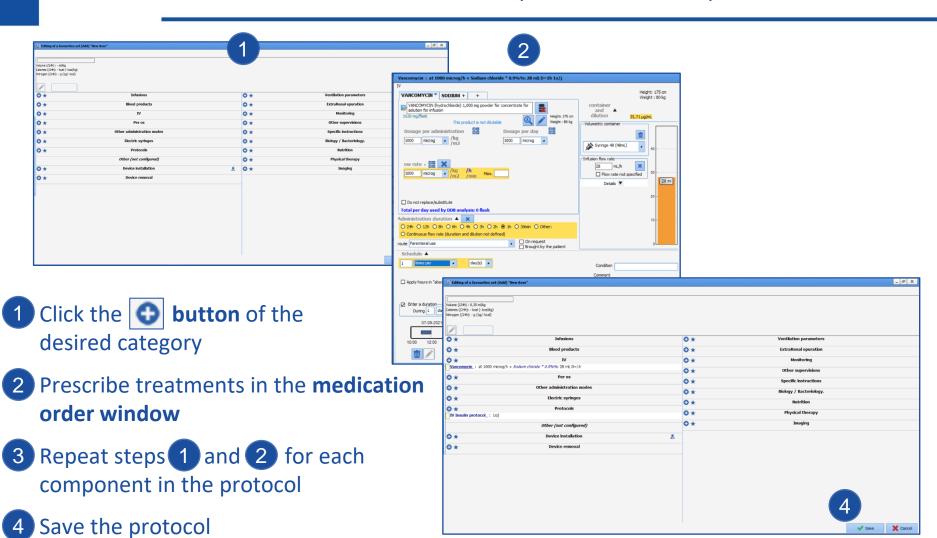
Select the protocol and edit it by clicking



As a reminder, protocols can be used by clicking









Existing favourites can be edited or new ones can be created when setting medication order favourites.

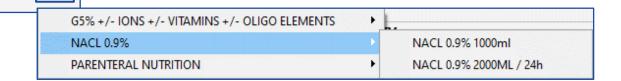


The **drug formulary must be <u>imported and validated</u>** before any favourites can be created!



Be sure to check all affected favourites when updating the formulary.

Users access favourites by clicking the star icon in the drug category selected in the Medication Orders tab.



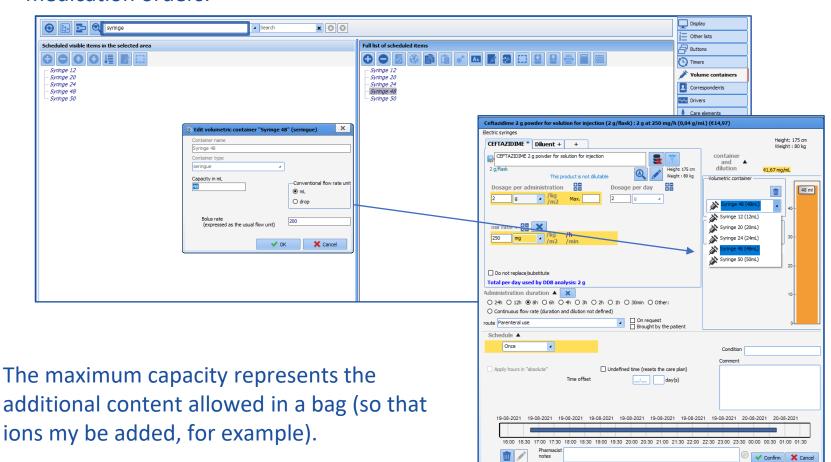


## Volumetric Containers tab



### Volumetric Containers tab

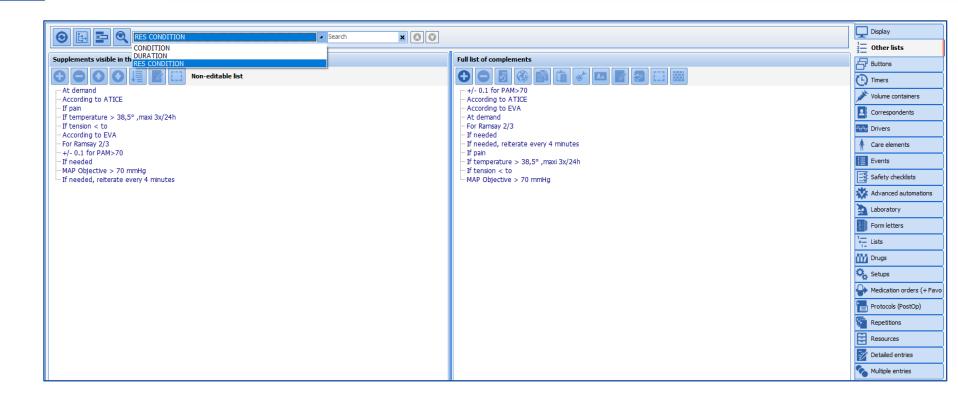
Used to **configure syringes and bags** (volumes and units of flow) used for medication orders.



# Other Lists tab



### Other Lists tab

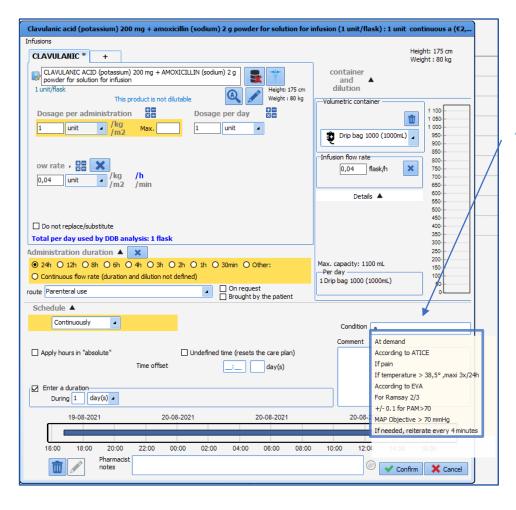


Used to access the list of conditions available in the 'condition' box of the medication order window. To **create a new condition**, click

☐ Move the condition to the left to make it available.



### Other Lists tab



List of conditions in the 'other lists

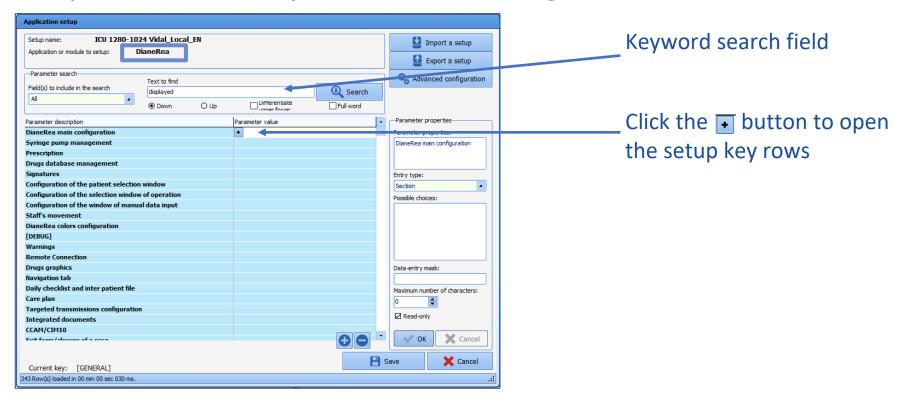
- ICU condition' section

Predictive text



Used to manage the application's behaviours.

#### Setups tab > DIANEICU drop-down menu > Edit configuration





The following slides describe keys that can be safely edited.

Editing any other keys will affect the behaviour of medication orders and the care plan.

Never edit these keys without first contacting Bow Medical.



#### DianeRea main configuration

Request confirmation of the computer's correct location

Applies to computers placed on trolleys.

Request the confirmation of the location of the computer at the start of per/postoperative 1	1
--	---

Automatic user timeout

Encourages users to log in correctly each time.

Time period to wait before the automatic closure of the per/postoperative application	120
Time period to wait before the disconnection of the current user	110



Prevent the creation of patients not registered in the HIS

Special case of rooms receiving A&E patients.

Example: creation of an unknown patient admitted to A&E.

Prevent the editing of data in the HIS

The HIS is in control. All changes will be deleted when the record is reopened.

Prevent the creation of patient not attached to HIS	Creation authorized
Prevent the modification of data from HIS	Modification authorized if HIS-ID not filled

 Patient identity verification banner (some information can be added; please contact us)

Visual upperband display mask "<PATIENT\_CIVILITE> <PATIENTFORMATEDNAMES> <PATIENTPRET



Patient Details box display setup

Patient informations to display in the prescription tab

"1;1;Surgical History ;dBlack||1;5;Medical history ;dBlack"

Visible in the Medication Orders tab:

Patient information:

Surgical History Tonsillectomy Revision with adenoids, Endoscopy Digestive endoscopy: EUS upper access Medical history Cataract, Peptic ulcer disease old healed Allergies:Trimethoprim Sulfamethoxazole (Bactrim)

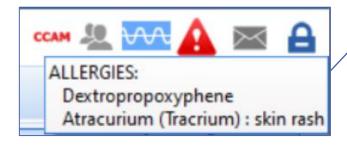


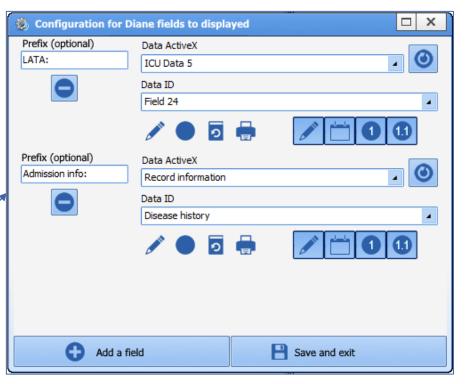
Record data to be monitored in the patient banner

Données du dossier à surveiller dans le bandeau patient (visibles au survol de l'icone des allergies) "23;24;LATA :;dBlack||3;8;;dBlack||10;2;Motif admission;dBlack"

For entering information that appears on mouseover of the patient banner

### Practical example:







Management of the ICU day start time

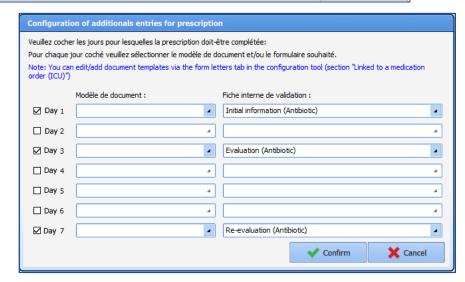
ICU/Care plan daily start time (in number of hours from midnight, by default=7)

Care plan display times (Note: determines the time at which the fluid balance is reset)

Management of antibiotic prophylaxis

Antibioprophylaxis management : Allows to enable probabilistic antibiotic prescriptions checks, allows to associate a numb

Used to manage requests for antibiotic evaluation questionnaires (these questionnaires can be edited and created in the form letters)







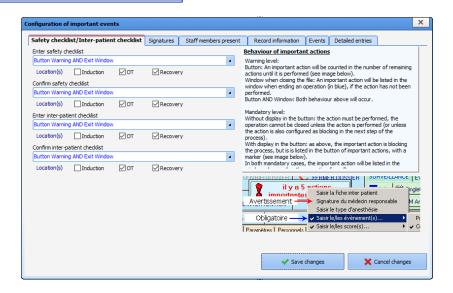
#### Important actions

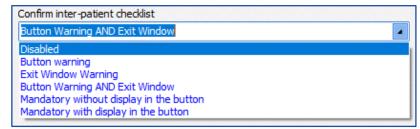
#### Important actions

Used to make certain patientrecord entries mandatory or not (record information, events and detailed entries)

Example: SAPS II

Do not select 'mandatory', otherwise it will be impossible to close the record.

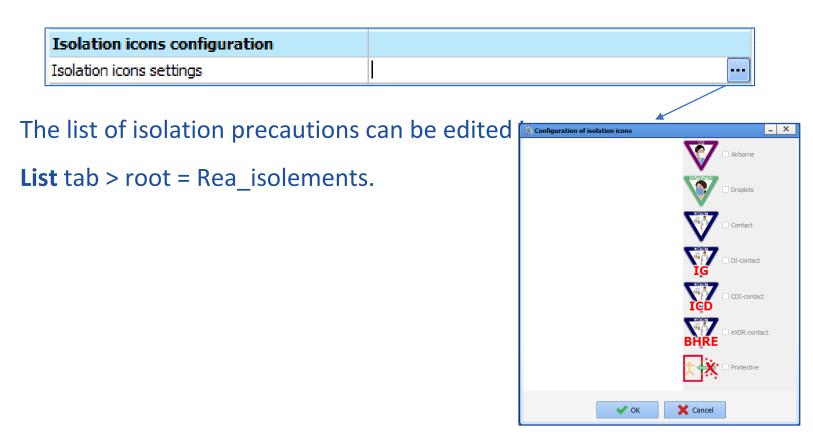






#### Isolation icons configuration

Assign one or more icons according to the isolation precaution



Configuration of the window of manual data input

List the manual data to display:

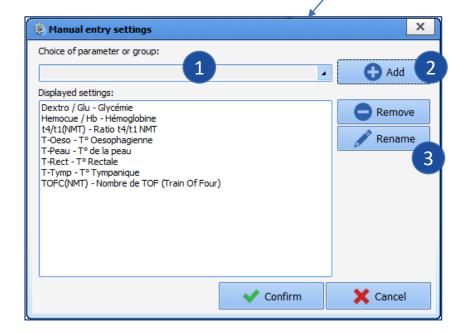
List of parameters to display (Capillary ketonemia) ##30||739=Glu(cap) (Capillary Glycaemia) ##16||771=HemoCue (Direct measurement of haemoglobin) ##28||1

Used to enter vital signs that are not automatically collected from biomedical devices

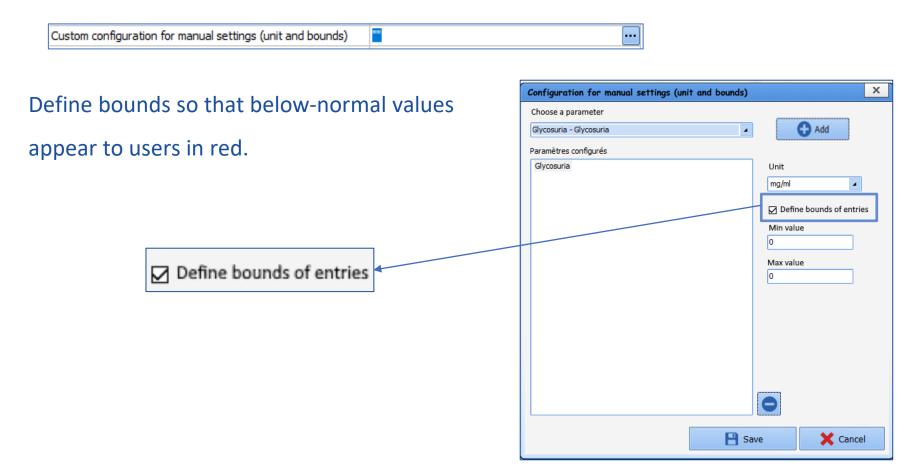
(e.g. blood sugar).

#### Adding/deleting manual data:

- Select the vital sign to add
- Click add
- Select the vital sign from the list and click Rename



Set bounds for manual data:





Default templates during first generation:

Integrated documents	[CAKE-PLAN] (Care plan)
Interval (seconds) between locale savings of edited contents	15
Header mask auto added during edition	" <newline><newline><userprenom> <userno< td=""></userno<></userprenom></newline></newline>
Default templates for first edition	mm .

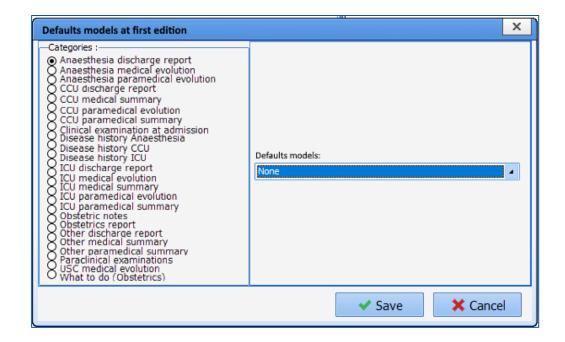
When users click the

document editing pane,

the pre-configured DIANE

template will be automatically
entered without needing

to click any buttons

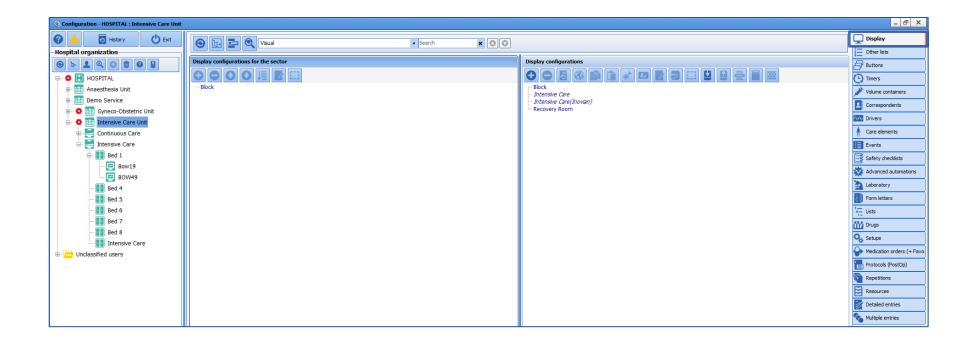




# Setting the display and its tabs

- General
- Standard tabs & components
- Nursing Notes tab
- Views 3 tab
- Spanner Configuration
- Care plan/view 2
- Laboratory
- Germs
- Structure medication order
- Main menu





The display changes according to the area, room, etc.

Examples: SICU, MICU, CCU, etc.

A single configuration can be deployed per department, but there must be configurations for all modules in all rooms.



### To work on a configuration

- ☐ Select the configuration
- ☐ Click Edit <a> □</a> Remember to make a copy!









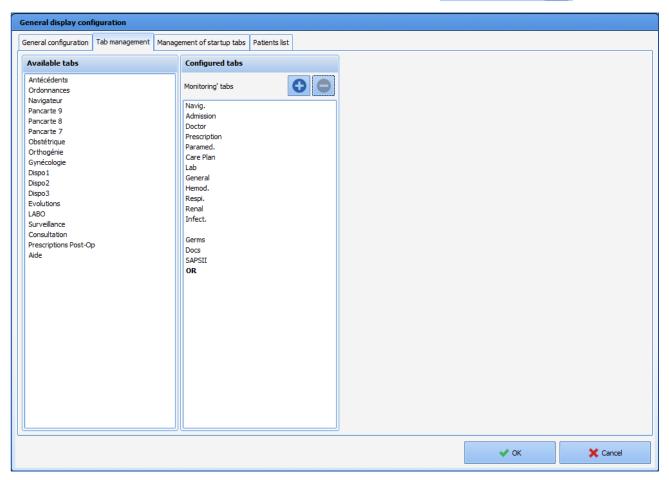


Always save by clicking the floppy disk icon before exiting!



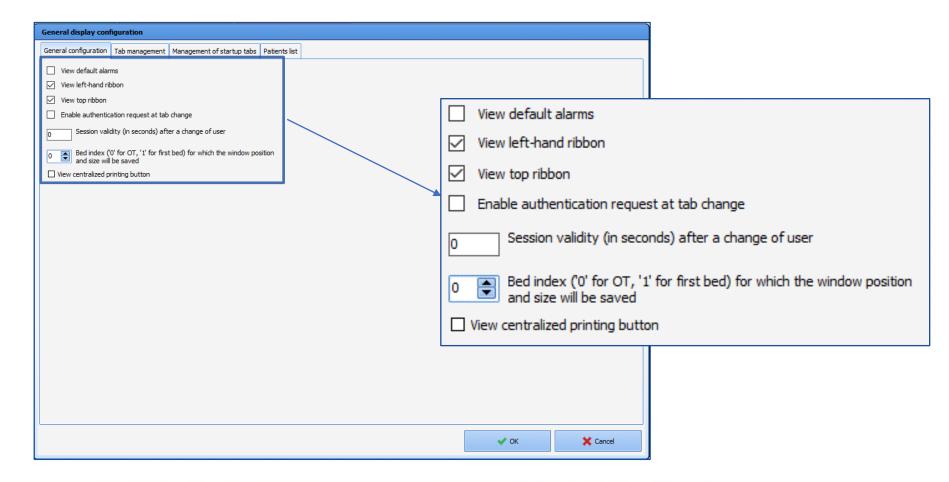
### **Setting up and managing tabs**



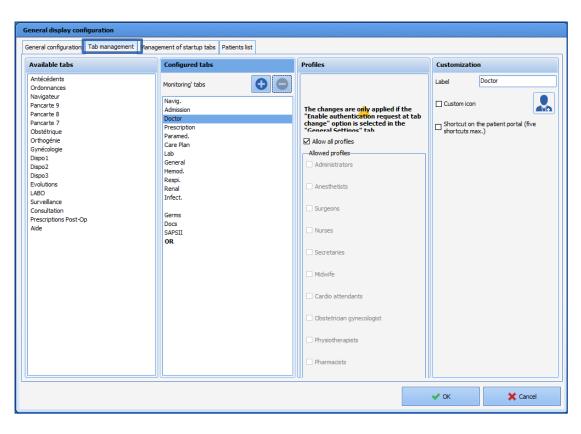




### **General Configuration tab**



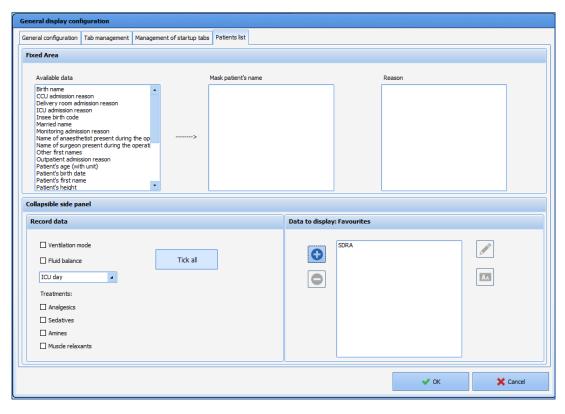
### **Tab Management tab**



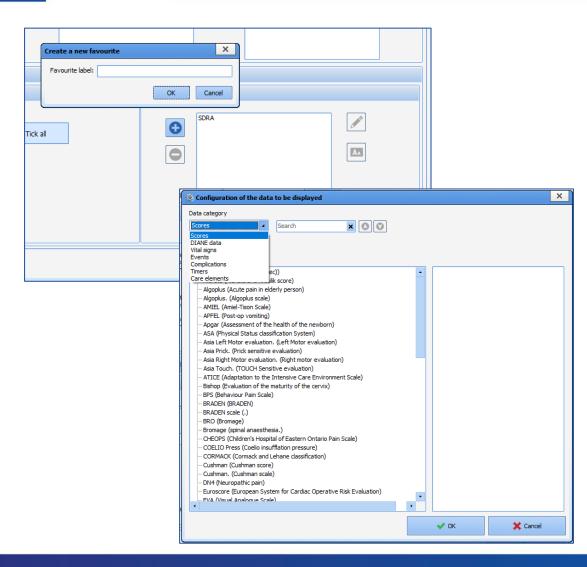
- To use, add or move tabs,
   select them and drag and drop them in place.
- Click a tab to see the list of possible actions (access permissions management, to be confirmed in the first tab of this part).
- Tabs can be renamed (label).



#### **Patient List tab**



- Drag and drop each type of information to be displayed in the fixed area of the patient list (Patient name mask and reason). The old setup remains available by default before any changes are made.
- Regarding the collapsible area, some
  data in a patient record can be
  displayed in the left-hand area (tick the
  boxes). This setup will apply to the
  entire patient list.

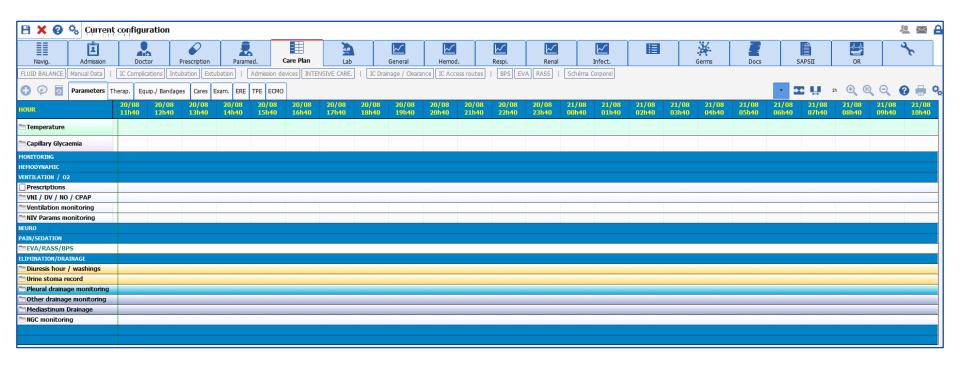


Display favourites (sepsis, ARDS)

 can be created in the area on the
 right. Select the information
 category from the drop-down
 menu and drag and drop the
 items.



### Setup is done tab by tab.





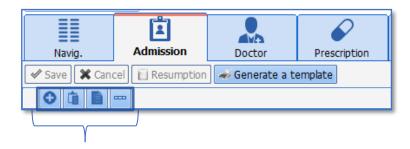
• The **setup of these three tabs** is identical:







Management of subtabs and various components:

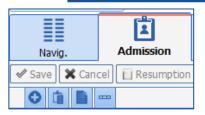


Setup buttons











Add a chart part



**Paste** (components may be copied/pasted to various parts of a record)



Opens the **list of present components** in order to manage the tabulation order (drag and drop)



**Arrangement** of the subtabs

The main components are described in the 'Detailed Entries tab' section (see slide )



Border/Frame Label (AX)

Check box (AX)

Drop-down menu (AX)

Multi-line input field (AX)

One-line input field (AX)

Radio button group (AX)

Input field with reference list (AX)

Subtab

Button

Button (AX)

Examinations

Examinations

Check box group (AX)

Detailed entry (basic view)

Detailed entry (multi-view)

Nursing notes

**Treatments** 

Expandable container

Display detailed entries as list

Allergies

Display patient records as a list

Selector of child records to be processed

Event entry via button

View (type 3)

Pregnancy type selection

Document editing pane

Children drugs pane

Curve pane for manual parameters

List of documents from old record

Button for adding manual parameters

reatments and/or premedications pane

Tooth chart

Editable timers

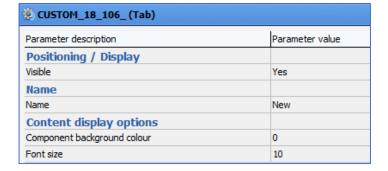
Mocbius

3D annotation scheme (Care plan)

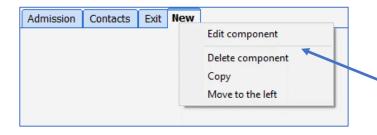


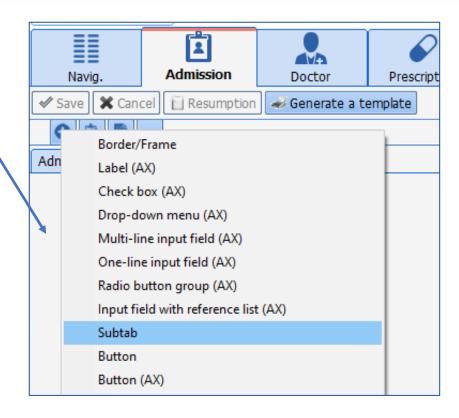
## Adding a subtab

### Add a component: Tab



### Visible/Name

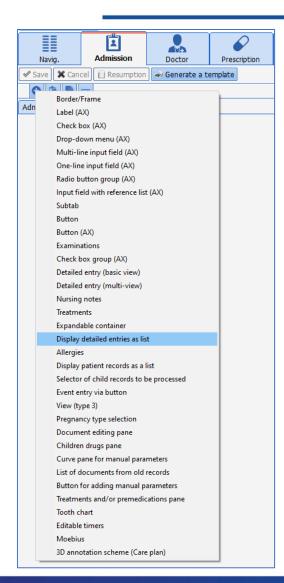




When the subtab is right-clicked



# Adding/editing components in the subtab



Then add components in the subtab



## **Display** tab

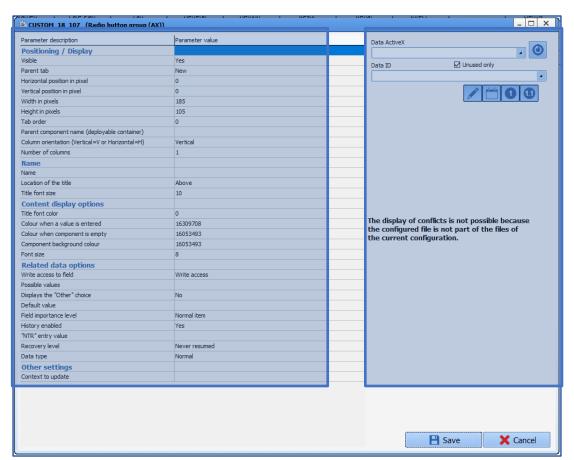






### Each component can be configured: Right-click > Edit component





Data ActiveX/ID and conflicts



### Data ActiveX/ID pair: ESSENTIAL



No AX/ID pair = no storage in database = lost data



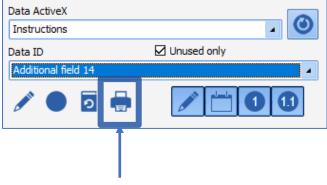
An AX/ID pair allows information to be:

- stored
- retrieved
- sent to another configuration (Intraop/RR/ICU)
- printed



# Data AX/ID pairs

- Some AX/ID pairs have specific purposes: date of birth, BMI, etc.
  - → They cannot be used for other purposes (see the relevant documentation)
- The *Unused only* checkbox
   is used to show only the free AX/ID pairs in the
   configuration being used.
- An AX/ID pair can be reused to duplicate a component and thus repeat the same information elsewhere in the application.

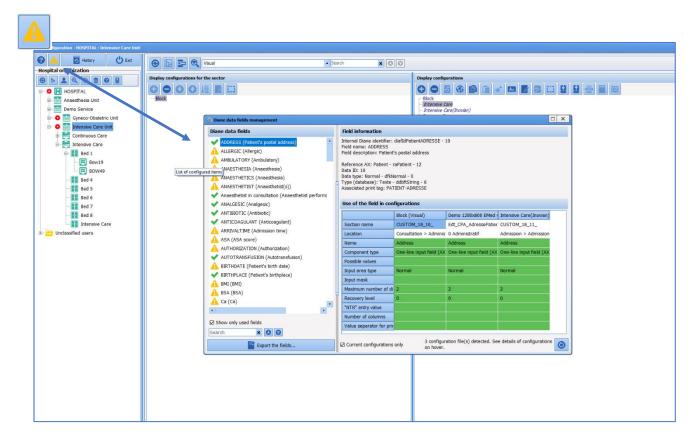


Generates a **tag** that will be used to setup the form letters (appears on mouseover of the printer icon)



### Conflicts

• The Conflict Management window is used to compare the configuration of fields that have the same data AX/ID.





#### Main component options:

- Input help text
- Suffix
- Write/read-only
- Entry type (text, date, decimal, etc.)
- Input mask (format)

- 'Other' choice
- Level of importance
- Transfer level
- Context to update



#### Field Write access:

- **☐** Write
- ☐ Read Only (do not use)
- ☐ Always Read Only: used for

retrieved data

☐ Always Write (do not use)

Parameter description	Parameter value	
Positioning / Display		
Visible	Yes	
Parent tab	ICU admission assesment	
Horizontal position in pixel	0	
Vertical position in pixel	5	
Width in pixels	495	
Height in pixels	85	
Tab order	8	
Parent component name (deployable container)		
Number of columns	2	
Visible column titles	No	
Name		
Name	Admission Motive	
Title font size	10	
Title in bold	Yes	
Content display options		
Title font color	0	
Colour when a value is entered	16309708	
Colour when component is empty	16053493	
Component background colour	16053493	
Font size	8	
Help hover text		
Related data options		
Write access to field	Write access	
Field importance level	Normal item	
History enabled	Yes	
"NTR" entry value		
Recovery level	Never resumed	
Data type	Normal	
Search options		
Autocomplete	Yes	
Number of characters before automatic search	3	
Extend search to ICD 10 catalog	Disabled	
First characters to consider when searching the ICD1	0 cata	
Input options with reference list		
Column 1 type	Three-colour	
Column 1 width	15	
Column 1 general list	0	
Column 1 reference root		



#### Transfer level:

Used to set the level of data transfer for the field.

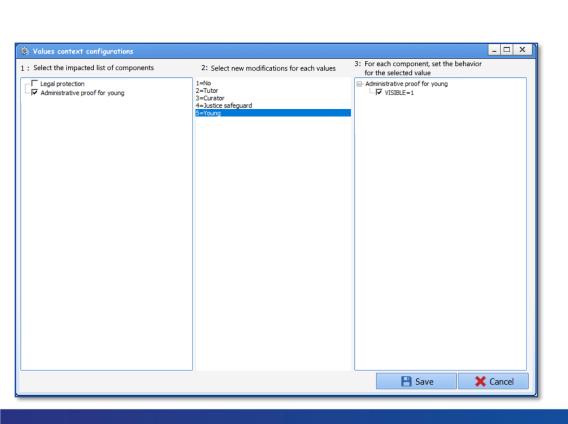
- Never transferred
- Level 1 (e.g. medical history = no variation)
- Level 2 (e.g. size = little variation)
- Level 3 (e.g. weight = can vary greatly)

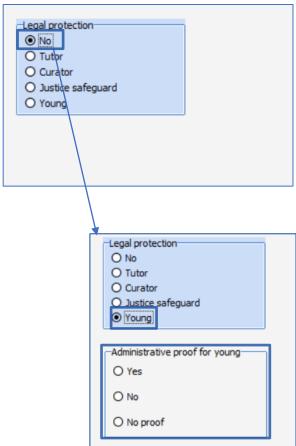
Parent tab Horizontal position in pixel Vertical position in pixel Width in pixels Height in pixels Fab order Parent component name (deployable container) Humber of columns Visible column titles Name Name Title font size	Yes ICU admission assesment 0 5 495 85 8 2 No Admission Motive
Horizontal position in pixel  Vertical position in pixel  Width in pixels  Height in pixels  Tab order  Parent component name (deployable container)  Number of columns  Visible column titles  Name  Name  Title font size  Title in bold	ICU admission assesment 0 5 495 85 8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Tab order Parent component name (deployable container) Number of columns Visible column titles Name Name Title font size	0 5 495 85 8 2 No
Vertical position in pixel  Width in pixels  Height in pixels  Tab order  Parent component name (deployable container)  Number of columns  Visible column titles  Name  Name  Title font size  Title in bold	5 495 85 8 2 No
Width in pixels  Height in pixels  Tab order  Parent component name (deployable container)  Number of columns  Visible column titles  Name  Name  Title font size  Title in bold	495 85 8 2 No
Height in pixels Tab order Parent component name (deployable container) Number of columns Visible column titles Name Name Title font size Title in bold	85 8 8 2 No
Parent component name (deployable container) Number of columns Visible column titles Name Name Title font size Title in bold	8 2 No
Parent component name (deployable container) Number of columns Visible column titles Name Name Title font size Title in bold	2 No
Name Name Title font size Title in bold	No
Visible column titles  Name  Name  Title font size  Title in bold	No
Name Name Title font size Title in bold	
Name Title font size Title in bold	Adminston Makivo
Title font size Title in bold	Adminsion Matico
Title in bold	Admission Mouve
	10
Content display ontions	Yes
content display options	
Title font color	0
Colour when a value is entered	16309708
Colour when component is empty	16053493
Component background colour	16053493
Font size	8
Help hover text	
Related data options	
Write access to field	Write access
Field importance level	Normal item
History enabled	Yes
"NTR" entry value	
Recovery level	Level 1(e.g. past history)



#### **Context to update**

Avoids display clutter: extra information is displayed depending on each answer



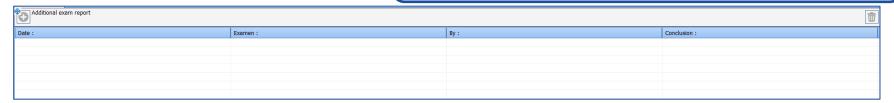


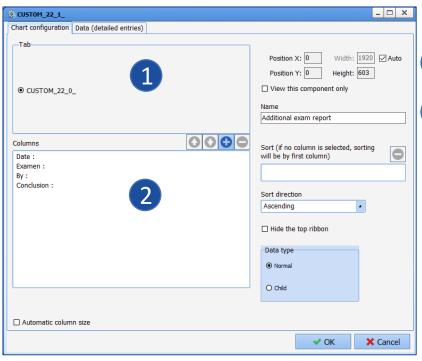


## Displaying detailed entries as a list

### **Detailed Entry Table**

### Displaying detailed entries as a list





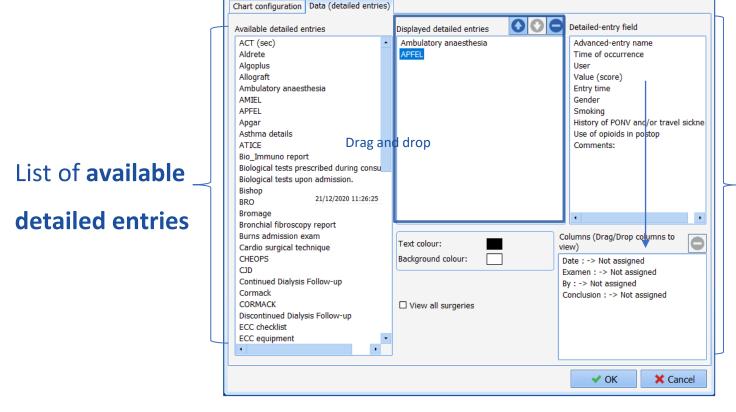
### Table configuration:

- Subtab selection
- 2 Number and titles of the columns (do a slow double-click to rename)

View this component only: expands the table across the tab's entire width

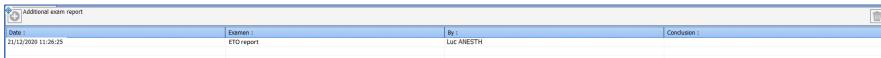


# Displaying detailed entries as a list



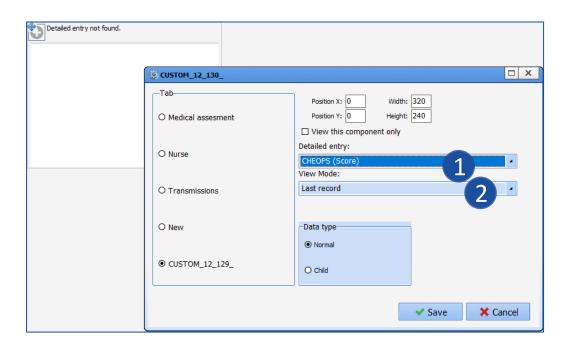
CUSTOM\_22\_1\_

Drag and drop
the detail entry
fields into the
columns



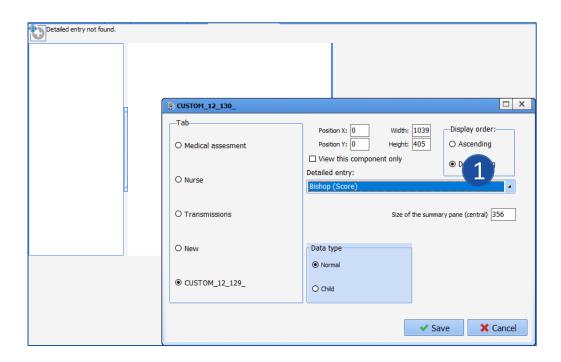


# Displaying detailed entries (single view)



- 1 Select the detailed entry.
- 2 Select the first or last saved version.

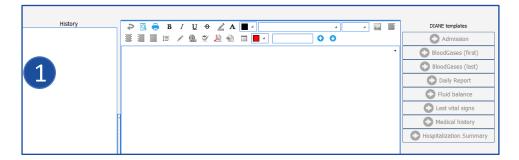
## Displaying detailed entries (multiple view)



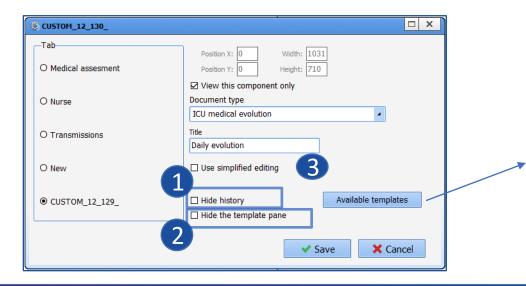
• 1 Select the detailed entry.

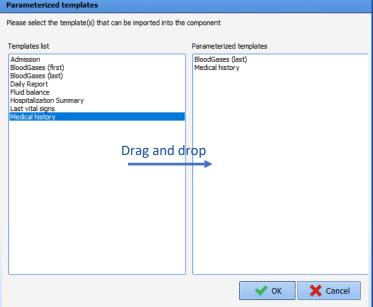
### Document creation area

#### **Document creation area**



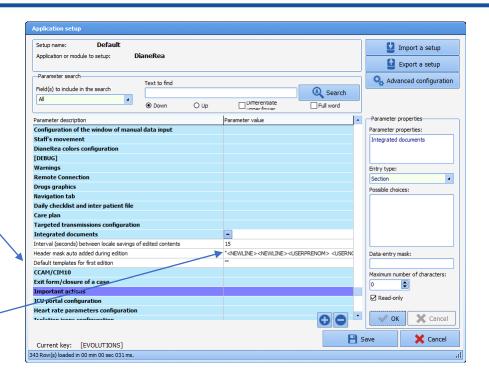
templates







- A default template for the first edition can be defined in the setup tab.
- If simplified editing is selected (No 3 available above) with the addition of a header, the mask of this header is set in the setup tab.





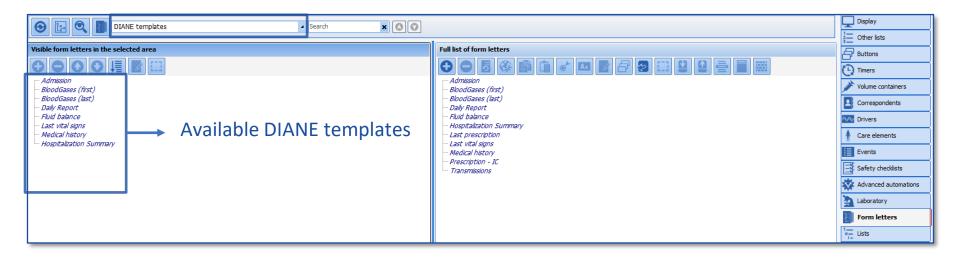


### DIANE templates

#### **DIANE** templates

Used to import items from patient records.

They can be set up in the Form Letters tab of the DIANE Templates menu.



They are then added via the display setup.

Available templates



# Allergies [DiaAllergies]

This special **dialistMemo** is used for **allergies**.

#### **Mandatory:**

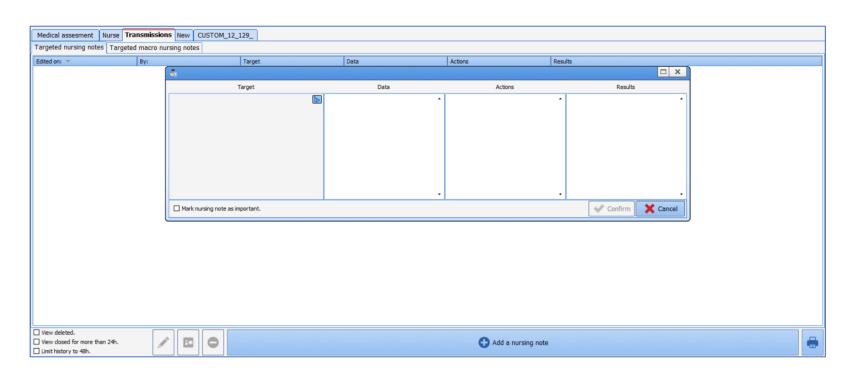
- NON-CONFIGURABLE
- Visible
- ☐ Parent tab
- Name





### Nursing notes

The Nursing Notes component is not configurable. Only the list calling targets is editable (List tab - Root: REA\_TRANSMISSIONSCIBLEES)





# 

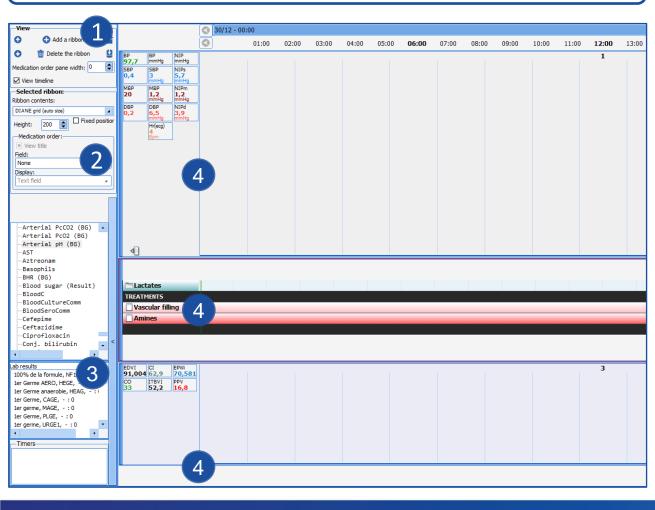








### Setting up the views (example: View 3 tab)

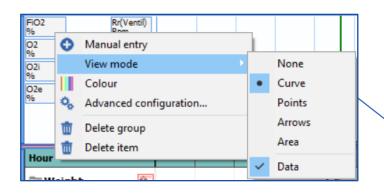


- 1 Add or delete a chart part
- 2 Selection of the part contents: vital signs, DIANE grid (as a care plan), comments, etc.
- 3 List of available vital signs and lab results
- 4 Drag and drop in one of the three areas

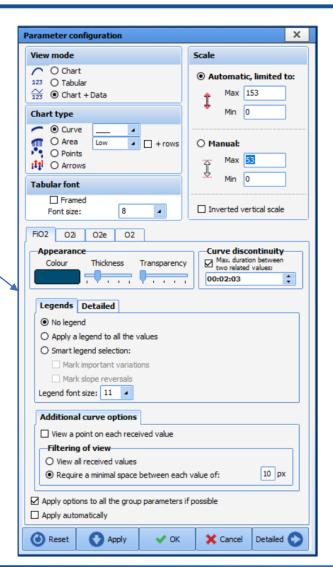


### View 3 tab





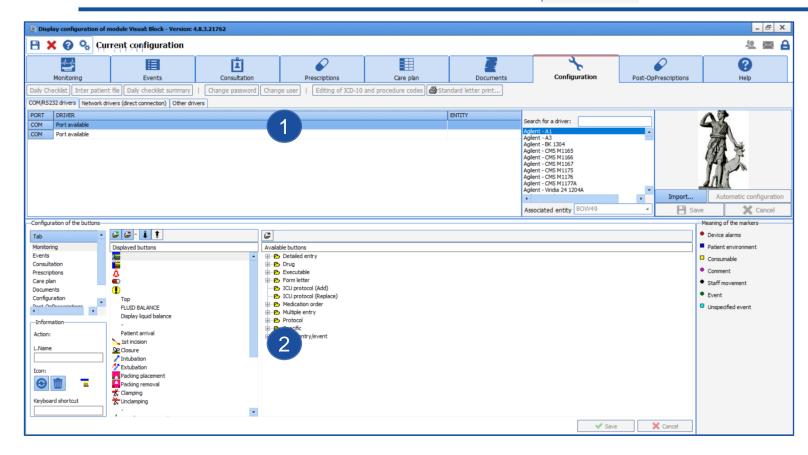
- Right-click the vital sign to view its display configuration.
- Display mode: for choosing between conventional displays.
   Tabular = numeric display
- Advanced configuration: setup offering more choices.





# Configuration tab



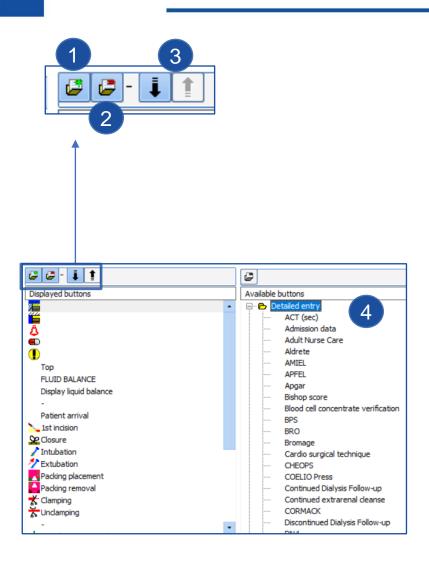


- 1 Driver allocation area
- 2 Button setup area



### **Configuration** tab





#### **Setting up the buttons**

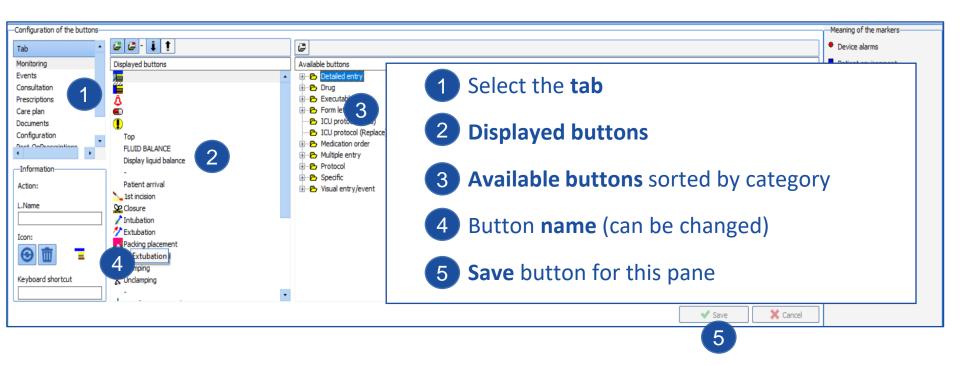
- 1 Add a separator
- 2 Delete the selected button
- 3 Move the button
- 4 Purple: button is being used (in brackets:

the name of the tab displaying it)



### **Configuration** tab





You must save again by clicking the general configuration save

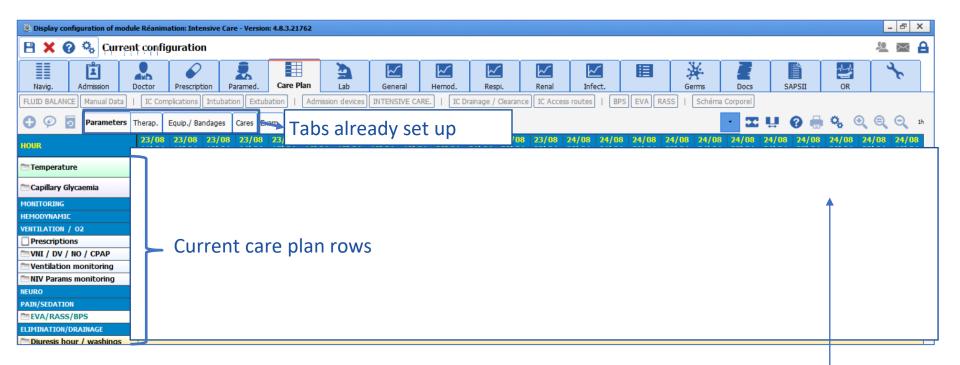
button (floppy disk icon) -











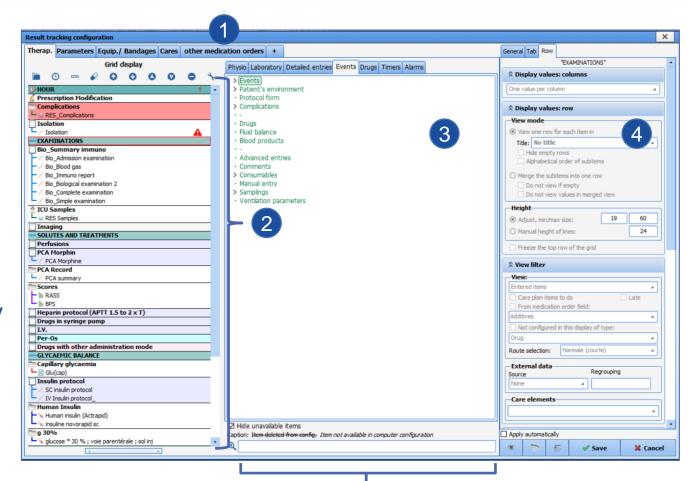
To access the **care plan setup**, click the gear train icon at the top right



1 Configured tabs
Right-click menu:



- 2 Current rows of the selected tab
- 3 Configurable items
  organised by category
  (events, etc.)
- 4 Setup:
  - Rows
  - Tabs
  - Care plan (general)



5 Field use to search for items in the configurable list



- Add a data row
- O Add a time row
- Add a **separator** row
- Import all medication order categories (see Formulary tab)
- Move up/down
- O Place at top/bottom
  - **Delete** the selected row
  - Reset the row colours



### **Care plan setup icons:**



**Event** 



Nurse scheduling



Timer



Scores



**Detailed entry** 



Bacteria



Lab result



Alarm



Drugs



Vital signs



Medication orders (prescriptions)



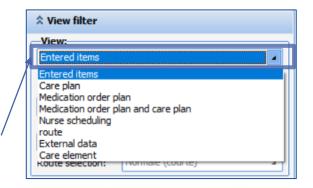
- 1 Create a **new tab** in the care plan
- 2 Name it





- 3 Start with a time row
- 4 Add a separator row (= title)
- **5** Rename the title (click once)
- 6 Add one or more rows of data
- 7 Set up the row according to the expected information.
  The data row is 'Entered items' by default.







#### **Entered Items row**

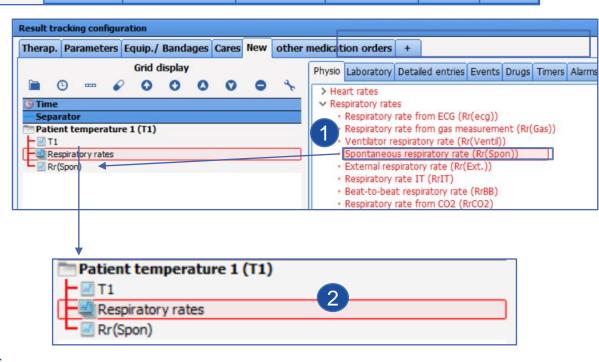
This type of row enables various types of data to displayed by dragging and dropping from

the middle pane:

Example: creating a row showing BP

- Drag and drop the
   'blood pressure' group onto
   the desired row
- 2 Result after dragging and dropping.

The data row can be renamed (one click) and other subitems can be added.



Physio Laboratoire Saisies avancées Evènements Médicaments Chronos Alarmes



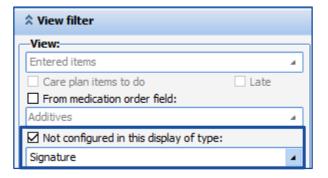
#### **Medication Order Change row:**



This row shows the prescriber's name and the changes made by him/her in the care plan.

- ☐ In the **Entered Items** display filter
- Tick the 'Not configured in this display' box
- ☐ Tick **Signature** in the drop-down menu

For best viewing, select these display mode options:



↑ Display values: row		
—View m	ıode	
O View one row for each item in		
Title:	No title	
	de empty rows phabetical order of subitems	
☑ Do	e the subitems into one row o not view if empty o not view values in merged view	

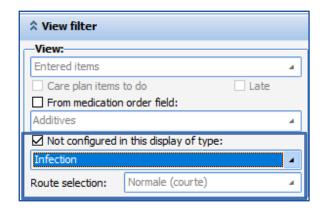


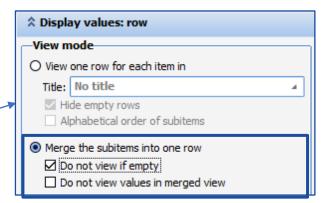
#### **Infection row:**

This row shows a **patient's current infections**, provided they have entered by a doctor in the **Germs tab**.

- ☐ In the **Entered Items** display filter
- Tick the 'Not configured in this display' box
- ☐ Select **Infection** from the drop-down menu

For best viewing, select these display mode options:

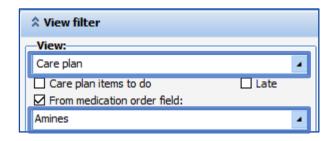






### Medication order plan and care plan row

This row shows **medication orders by category** (= medication order fields) *Example: amines* 





Be sure you only use the categories set up in the Medication orders tab.

#### Special case 1: Doctor-ordered events

Example: To only show the elimination event in the 'RES Hygiene an Comfort' medication order field, you must use the middle pane, Event tab and drag and drop only what you want to display (Elimination)

Elimination

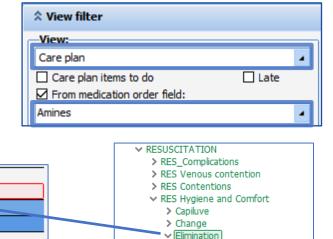
Separator

Documents

Prescription Modifications

Time

Elimination



Basin

· Commode chair



#### Special case 2: Doctor-ordered detailed entries

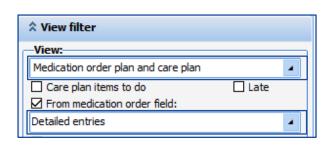
Example: doctor-ordered renal dialysis

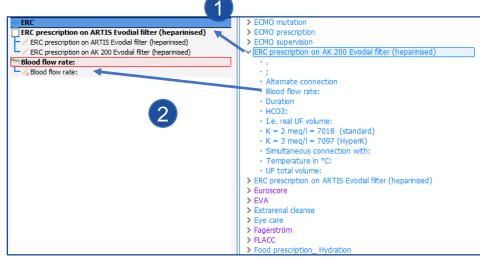
- 1 Drag and drop the desired detailed entries from the middle pane listing all available the detailed entries
- 2 A field can be extracted from a detailed entry and displayed in a new row.



Be sure to drag and drop all detailed entries set in the Prescription tab

→ if a detailed entry is not in the care plan, the corresponding medication order will not appear!







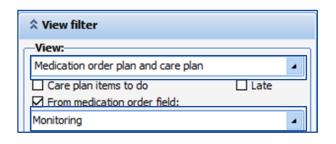
Special case 3: Doctor-ordered monitoring

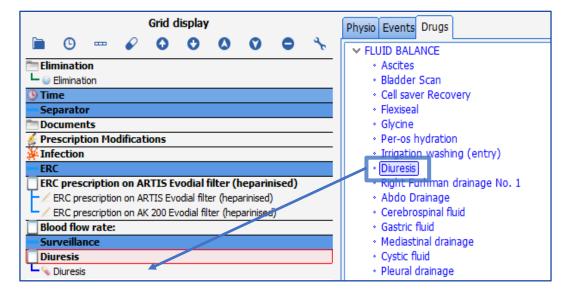
Show ALL doctor-ordered monitoring: vital signs

AND fluid balance.

To display only fluid balance monitoring, use the middle column > **Drugs tab** 

Example: urine output







#### **Nurse Scheduling row**

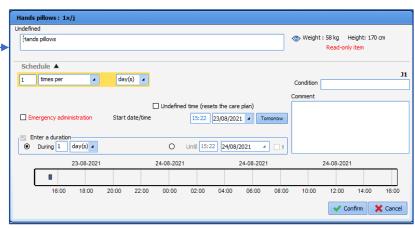
Pertains to **Detailed entries** and **Events**.

Users will see this window

Example: the 'bedscores prevention' event and the Hands pillows





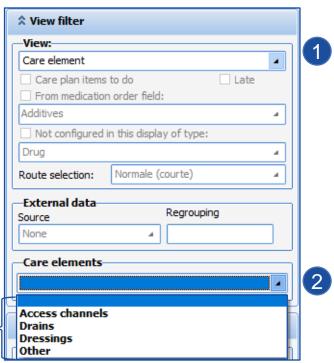




## Setting up the care plan

#### Care Items row

- 1 These rows show devices and the scheduling of body diagram monitoring forms
- 2 Body diagram categories

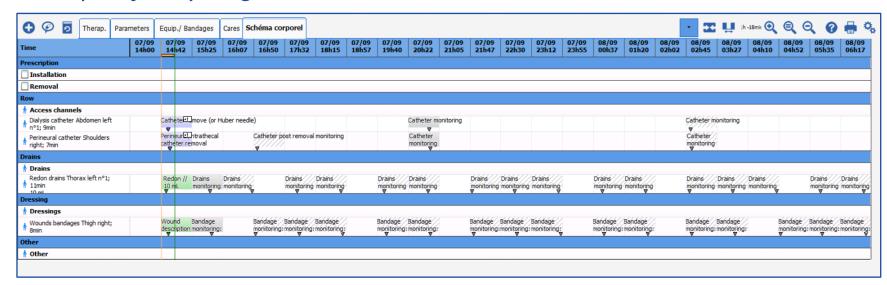


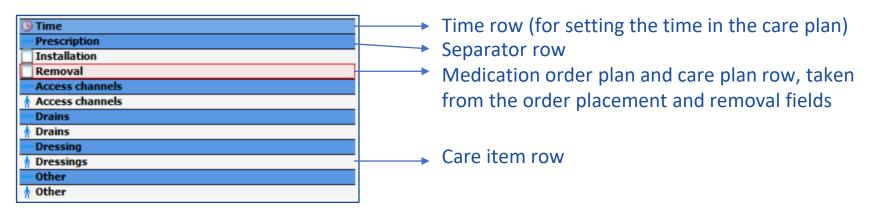
Note: when creating a body diagram tab in the care plan, it can be useful to have a prescription plan and care plan row showing doctor-ordered device placements and removals.



# Setting up the care plan

### Example of body diagram tab:







# Setting up the care plan

#### **General row setup:**

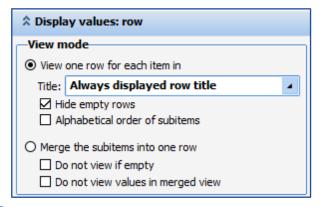
- Display:
- 'Title row always displayed': allows data to be entered
- Title row if data is present and there is no title (manual entry impossible!)
- 'Hide empty rows': only shows what is available for a cleaner display
- 'Merge subitems into one row': saves space on the care plan display.

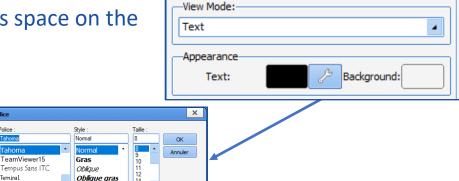
Times New Roman

Script

☐ Barré
☐ Souligné

Appearance:
 Used to choose the font, font style,
 font size, font colour and
 background





Appearance



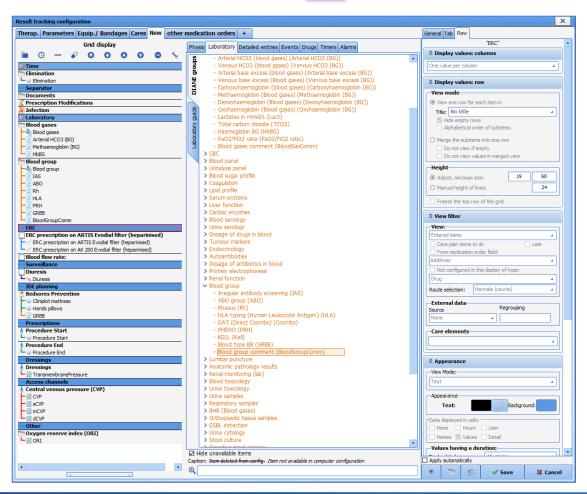
# **Laboratory** tab

Display configuration > Laboratory tab then



The display of the Laboratory tab is set like the care plan.

Drag and drop the desired result group into the left-hand pane.





# **Laboratory** tab

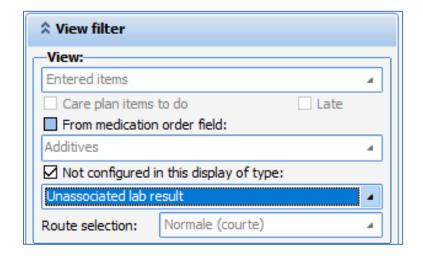
Display configuration > Laboratory tab then



Provides a 'safety net' and displays all a patient's lab results in the care plan:

- ☐ Create a row
- ☐ Entered Items display filter
- ☐ Tick the 'Not configured in this display type' box and select

**Unassociated lab result** 





### **Germs** tab

Display configuration > **Germs** tab, then



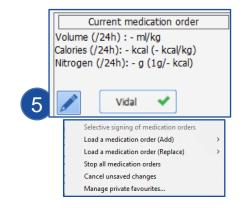
- The top area is set like the care plan.
- The bottom area is frozen. Only the lists can be edited (Lists) tab - ROOTS: REA GERMES, REA ISOLEMENT, REA ANTOBIOS BACTERIO)

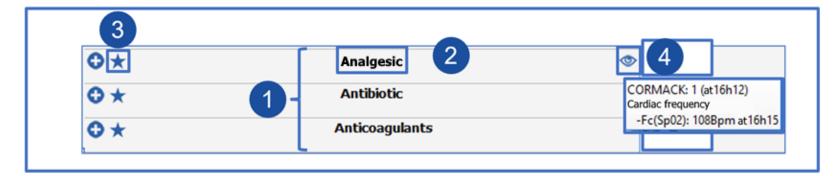
Make sure you do not change the name of the ROOT.



#### **Five items** can be set in the Medication Orders tab:

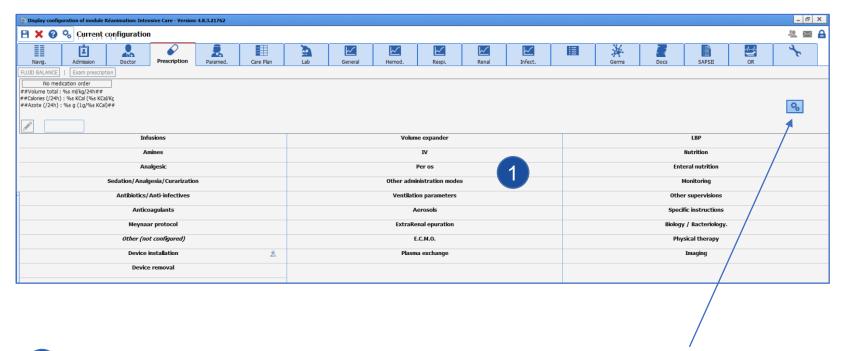
- 1 Category order
- 2 Category type
- 3 Favourites setup
- 4 Medication order recommendations setup
- 6 Medication order protocol setup







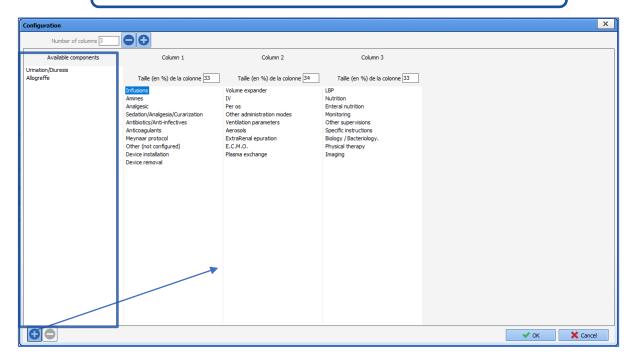
### **Setting the category order**



1 Click the cogwheel to set the order of the categories



### Adding a medication order category



This area is used to arrange categories (drag and drop), select the **number** of **columns** and their **widths** (in %) and **add new categories** ('+' button). Only Detailed Entry categories can be renamed. The other categories must be selected from the list.

### **Editing a medication order category**

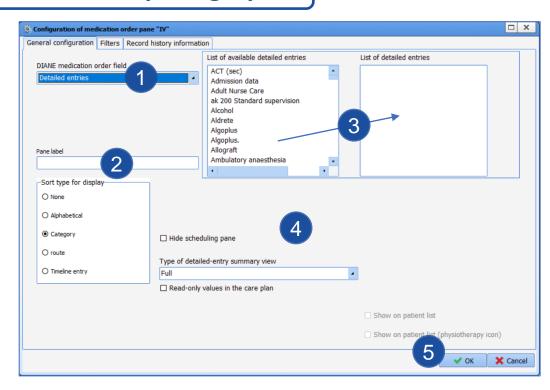


1 Double-click the desired category to edit it



### **Setting a Detailed Entry category**

- 1 Select the medication order field
- 2 Name the category
- 3 Drag and drop detailed entries
- 4 Select the desired options
- **5** Confirm



Once the categories have been set up, be sure to \_ save the configuration before exiting the page.





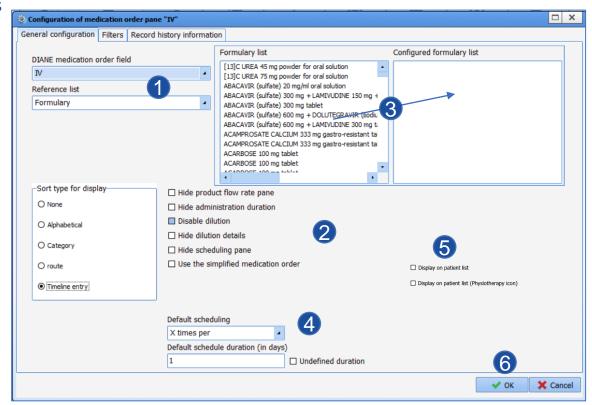
**Users can access** detailed entries by clicking the **Output** button





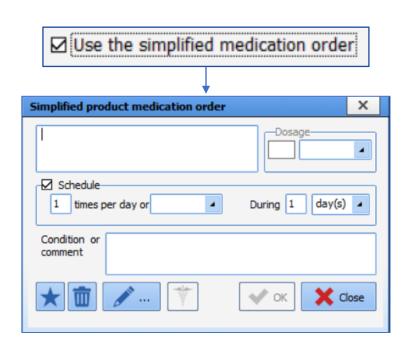
#### **Setting a drug category**

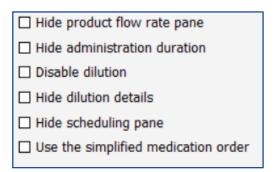
- Select the medication order field and the reference list
- 2 Select the desired **options** for the drugs in the configured formulary
- 3 Drag and drop the desired drugs
- 4 Select a default schedule
- 5 Option for displaying in the left-hand area of the patient list.
- 6 Confirm





• **Display options** for the Medication Order window:



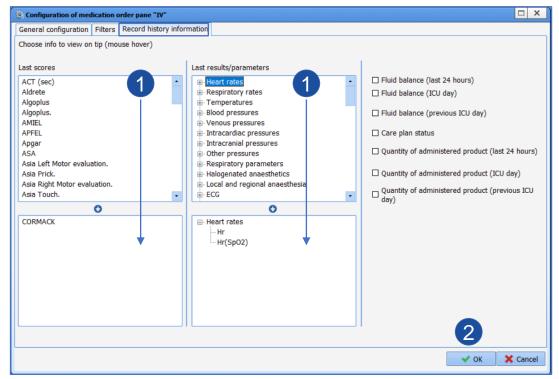


Allows users to issue **medication orders** in a **simplified window** that is tailored to delivery modes such as oral.

### **Setting a medication order recommendation**

In the **Record History Information tab,** set up a **preview** of the vital signs, scores, fluid balance (appears on **mouseover** of the selected category):

- 1 Drag and drop the desired parameters or scores
- 2 Confirm

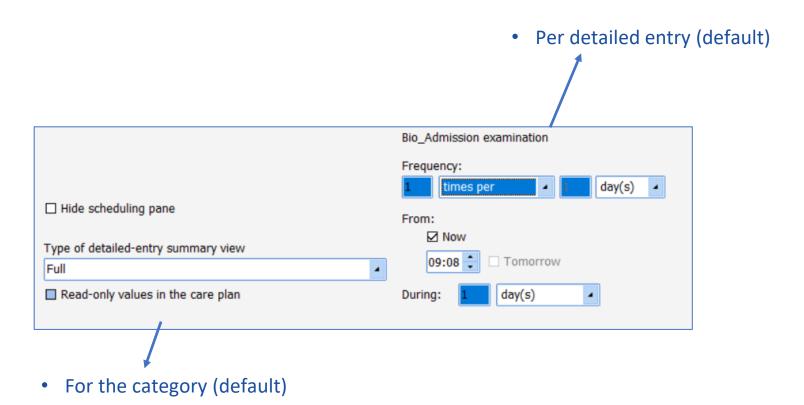




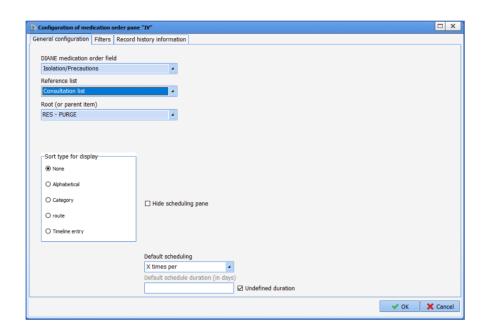
A pop-up containing **information** appears when users **hover the mouse over** the **eye icon**.



A default frequency and display mode (restricted or complete) can be set for the 'detailed entry' medication order fields.



- Ventilation parameters: non-configurable medication order field.
- Other not configured: non-editable field (used to display non-configured medication orders in the area).
- Isolation/Precautions: the following settings must be used to ensure the associated icons appear in the patient list and banner.



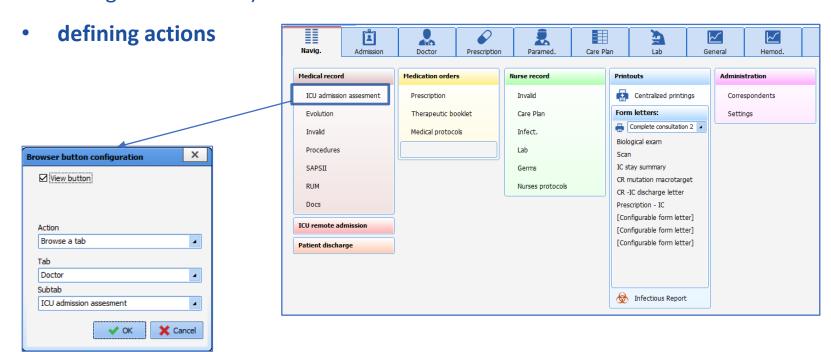




Groups together a set of buttons/shortcuts.

Left-clicking opens the configuration window for:

 displaying/hiding buttons (buttons not visible to users appear in italics in configuration mode)

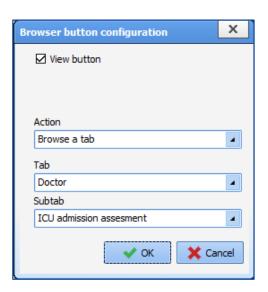






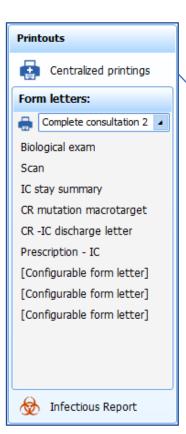
### The various possible actions:

- Browse a tab
- View the unit procedures
- Medical unity summary (MUS)
- View the formulary used
- View the doctor protocols
- View the nursing protocols
- View the list of correspondents
- Launch the configuration tool

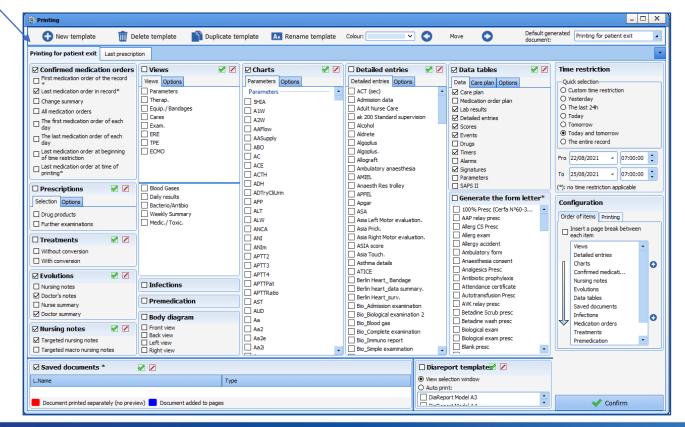






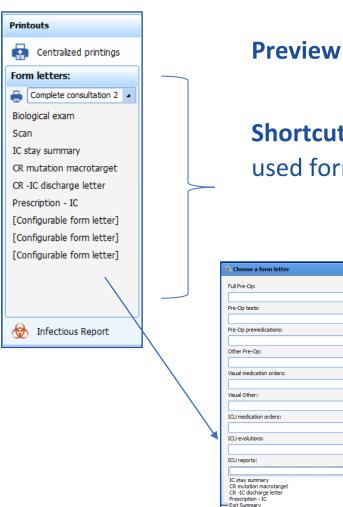


Allows **print sets** to be configured **for each template**:









**Preview and/or print** available form letters

4

**Shortcut buttons** for printing the most commonly used form letters

- Select the desired form letter
- To delete a shortcut: save by leaving all form letter categories empty



Setting the body diagram – Care Items tab







- 1 Device categories
- 2 List of devices for the selected category
- 3 List of devices made available to the selected area
- 4 Creating a new device
- A Once a care item is in use, it can no longer be edited. To do so, you must copy it.

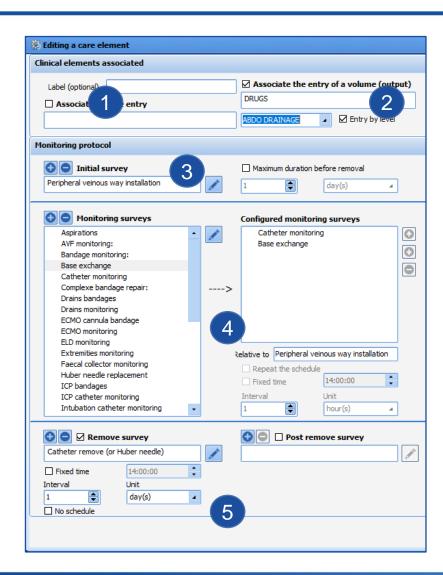


#### Editing a care item



- 1 Associate with a score (e.g. endotracheal tube associated with Cormack-Lehane classification)
- 2 Associate with a volume = fluid balance output (for quantification purposes)
- 3 Initial form area (placement). A maximum placement duration can be set (example: UC => 30 days max.)
- Monitoring forms area: the available forms are shown on the left; the forms used for the device are shown on the right (copied by drag and drop).

  A default schedule can be set for each monitoring form
- 5 Removal and post-removal forms area. A default schedule can be set.

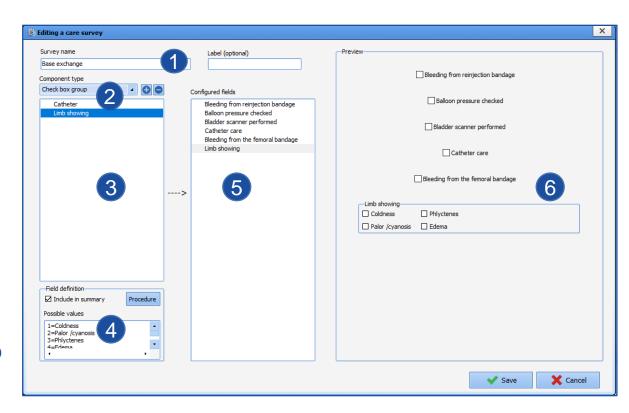




• Form configuration:



- Form name
- Component type
- 3 List of available components for the selected type
- Create a component of the chosen type
- Possible values for the checkbox/radio button group
- Form components: drag and drop to change the order



6 Form preview (the components are centred one below the other; only the order can be changed)



Note: Like components, forms can be 'general'. They are located in a library that is available for all other care items. <u>Advantage</u>: distinguish chest tubes from pleural drains on the diagram, but with the same placement form.

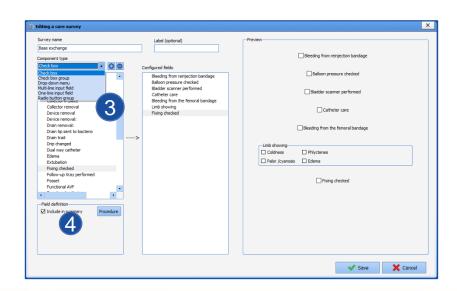
This means that if the 'tube placement' general form is edited, it will be edited for both types of drain.

The same applies to components: they are available here for all other forms. *Example: if a new possible answer is added to the drop-down menu used in three different forms, the answer will be changed and made available in all three places.* 

4 Include in summary: corresponds to the blue 'summary' part visible in the diagram and as a pop-up when the occurrence in the care plan is clicked.

The **Procedure** box is used to associate a procedure code that will be triggered upon confirmation.

Example: cost of intubation with/without fibre-optic endoscopes at different codes.





The right-hand area allows you to specify the possible locations for each device.

Example: suggesting an intubation tube inserted through the mouth/nose seems to be a good idea.

**Show number** allows you to distinguish between identical devices

Example: PVC 1, PVC 2

**Show total time** adds up the times during which the item is placed/removed/placed back. *Example of intubation/extubation/re-intubation:* adds up the total time a patient is intubated.

**Show sagittal plane** differentiates between left and right

**Show location** includes the location in the name

